

New York State and Local Sales and Use Tax Return

Part—Quarterly

ST-809
(1/90)

0890

M

Sales tax vendor identification number	Business telephone number ()
Legal Name	
DBA	
Street	
City, state, ZIP code	

Change of Business Information
If there have been any changes in your business' name, ID number, mailing address, business address, telephone number or owner/officer/responsible person information, complete Form DTF-95, *Change of Business Information*. If no form is enclosed, call 1 800 462-8100 (from out of state (518) 438-1073) to request one.

Use labeled form and return envelope for filing your return.

Use this form to report only transactions for the period **January 1, 1990 — January 31, 1990**

Type of business	If you are reporting sales tax on this return for more than one business location, check here. <input type="checkbox"/>
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Summary of Tax Due — Complete "Long" or "Short" section below, not both. (See instructions)

LONG	Summary of Business Activities	A	B	C
		Gross sales and services (to nearest dollar)	Taxable sales and services (to nearest dollar)	Purchases subject to use tax (to nearest dollar)
	1a	•	1a	•
	1b		1b	
	2a	•	2a	•
	2b		2b	
	3		3	
	4		4	
	5		5	

PAY THIS AMOUNT ▶

SHORT	Summary of Business Activities	A	B	C
		Gross sales and services (to nearest dollar)	Taxable sales and services (to nearest dollar)	Purchases subject to use tax (to nearest dollar)
	1a	•	1a	•
	1b		1b	
	2a	•	2a	•
	2b		2b	
	3		3	
	4		4	
	5		5	

PAY THIS AMOUNT ▶

- Attach check or money order payable to "New York State Sales Tax."
- Include on the check or money order, your identification number, this form number and the period you are reporting.
- Mail in the enclosed envelope to the applicable P.O. Box on or before: **February 20, 1990**

For office use only

Locality	Adjustment \$	Signature of vendor	Telephone number ()
		Title	Date
		Signature of preparer (if other than vendor)	Telephone number ()
		Preparer's address	Date

PENALTY COMPUTATION

- A. For failure to file a return on time, with **no tax due**, the penalty is \$50.00.
 B. For failure to file a return on time **with tax due**, the penalty is:
1-60 days late, 10% of the tax due for the first month plus 1% of the tax due for each month thereafter, but in no instance less than \$50.00
61 or more days late, the greatest of the following:
 i) 10% of the tax due for the first month plus 1% of the tax due for each month thereafter not to exceed 30% or
 ii) the lesser of \$100.00 or 100% of the tax due, or
 iii) \$50.00

RETURN ADDRESSES

If you are NOT participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement and your place of business is located in the county of:			MAIL RETURN TO:
ALBANY BROOME CHEMUNG CHENANGO CLINTON COLUMBIA DELAWARE DUTCHESS ESSEX FRANKLIN FULTON GREENE	HAMILTON HERKIMER JEFFERSON LEWIS MONTGOMERY ONEIDA * ORANGE OTSEGO * PUTNAM RENSSELAER * ROCKLAND SARATOGA	SCHENECTADY SCHOHARIE SCHUYLER STEUBEN ST. LAWRENCE * SULLIVAN TIOGA TOMPKINS ULSTER WARREN WASHINGTON	P. O. Box 688 Albany, NY 12201-0688
NEW YORK COUNTY with ZIP CODES 10001-10019 RICHMOND			P. O. Box 2058 Church Street Station New York, NY 10008-2058
* BRONX KINGS NEW YORK COUNTY with ZIP CODES 10020-10040 QUEENS * WESTCHESTER			G. P. O. Box 5464 New York, NY 10087-5464
NASSAU	SUFFOLK		P. O. Box 1866 Hicksville, NY 11802-1866
CAYUGA CORTLAND LIVINGSTON MADISON	MONROE ONONDAGA ONTARIO ORLEANS	OSWEGO SENECA WAYNE YATES	P. O. Box 4777 Syracuse, NY 13221-4777
ALLEGANY CATTARAUGUS	CHAUTAUQUA ERIE	GENESEE NIAGARA WYOMING	All filers in these counties except Schedule FR filers (motor fuel and diesel motor fuel retailers): P. O. Box 194 Buffalo, NY 14240-0194 Schedule FR filers in these counties must mail this return to: P. O. Box 4777 Syracuse, NY 13221-4777
If you are participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, or both, attach the appropriate schedule(s) to your return			MAIL RETURN TO: P.O. Box 688 Albany, NY 12201-0688
If you are a vendor located out-of-state			MAIL RETURN TO: P. O. Box 688 Albany, NY 12201-0688

* Effective December 1, 1989, businesses located in counties marked with an asterisk (*) must mail their returns, whether for the current or any prior period, to the new address indicated.

IF YOU NEED HELP . . .

PHONE For forms or publications

from within New York State, call toll free 1 800 462-8100
 from outside New York State, call 518 438-1073

For information

from within New York State, call toll free 1 800 CALL TAX
 (1 800 225-5829)
 from outside New York State, call 518 438-8581

WRITE

If you need to write, address your letter to:

New York State Tax Department
 Taxpayer Assistance Bureau
 W. A. Harriman Campus
 Albany, New York 12227

Telephone assistance is available from 8 a.m. to 5 p.m. Monday through Friday.