

New York State and Local Sales and Use Tax Return

ST-809

M (9/91)

Part—Quarterly Filers September 1, 1991 - September 30, 1991

0492

Sales tax vendor identification number	Business telephone number ()	Daytime telephone number ()
Legal name		
DBA		
Street		
City, state, ZIP code		

Change of Business Information
 Check here if you have changed your business location and have not previously notified us. Enter your new address in the space next to your preprinted address. You must report this, or any other change (name, identification number, mailing address or owner/officer/responsible person information) on either DTF-95.1, found on ST-809 Instructions, or Form DTF-95, *Change of Business Information*. To request Form DTF-95, call 1 800 462-8100. From areas outside New York State, call (518) 438-1073.

Use labeled form and return envelope for filing your return.

Use this form to report only transactions for the period indicated above.

Type of business

Check here if you are reporting sales tax on this return for more than one business location. If you checked this box and do not have a C suffix on your identification number, attach a list of your locations.

Summary of Tax Due — Complete Long or Short section below, not both. (See instructions)

L o n g	Summary of Business Activities	A	B	C
		Gross sales and services (to nearest dollar)	Taxable sales and services (to nearest dollar)	Purchases subject to use tax (to nearest dollar)
	1a Sales and use taxes (see instructions)		1a	
	b Credit for prepaid sales tax (see instructions)		1b	
	c Net tax due (subtract line 1b from 1a)			1c
	2a Credits not identified (attachments required) (see instructions)		2a	
	b Advance payments (attach ST-330's)		2b	
	c Total of lines 2a and 2b			2c
	3 Sales and use taxes due (subtract line 2c from line 1c)			3
	4 Amount from Schedule L or from insurance credit vouchers			4
	5 Subtotal (see instructions)			5
	6 Late filing charge (Penalty-see page 2 for penalty computation instructions) interest rate pursuant to section 1142 of the Tax Law			6
	7 Amount due including late filing charge (add lines 5 and 6) Pay this amount			7

S h o r t	1a Comparable quarter-prior year (see instructions)*	1a		
	b Tax due (1/3 of line 1a)	1b		
	c Credit for prepaid sales tax (see instructions)	1c		
	d Net tax due (subtract line 1c from line 1b)			1d
	2a Credits (attachments required)	2a		
	b Advance payments (attach ST-330's)	2b		
	c Total of lines 2a and 2b			2c
	3 Sales and use taxes due (subtract line 2c from line 1d)			3
	4 Amount from Schedule L or from insurance credit vouchers			4
	5 Subtotal (see instructions)			5
	6 Late filing charge (Penalty-see page 2 for penalty computation instructions) interest rate pursuant to section 1142 of the Tax Law			6
	7 Amount due including late filing charge (add lines 5 and 6) Pay this amount			7

- Attach check or money order payable to *New York State Sales Tax*.
- Include on the check or money order your identification number, form number *ST-809* and the period you are reporting.
- Mail in the enclosed envelope to the applicable P.O. Box on or before: **October 20, 1991**

For office use only

* Adjustments: Include on line 1a, "Short"		Signature of vendor	Telephone number
Locality	Adjustment \$	()	()
		Title	Date
		Signature of preparer (if other than vendor)	Telephone number
		()	()
		Preparer's address	Date

Penalty Computation

- A. For failure to file a return on time, with **no tax due**, the penalty is \$50.00.
- B. For failure to file a return on time **with tax due**, the penalty is:
 - 1-60 days late**, 10% of the tax due for the first month plus 1% of the tax due for each month thereafter, but in no instance less than \$50.00
 - 61 or more days late**, the greatest of the following:
 - 10% of the tax due for the first month plus 1% of the tax due for each month thereafter, not to exceed 30%; or
 - the lesser of \$100.00 or 100% of the tax due, or
 - \$50.00

Return Addresses

If you are not participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement and your place of business is located in the county of:	Mail return to:			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> Albany Broome Chemung Chenango Clinton Columbia Delaware Dutchess Essex Franklin Fulton Greene </td> <td style="width: 33%; vertical-align: top;"> Hamilton Herkimer Jefferson Lewis Montgomery Oneida Orange Otsego Putnam Rensselaer Rockland Saratoga </td> <td style="width: 33%; vertical-align: top;"> Schenectady Schoharie Schuyler Steuben St. Lawrence Sullivan Tioga Tompkins Ulster Warren Washington </td> </tr> </table>	Albany Broome Chemung Chenango Clinton Columbia Delaware Dutchess Essex Franklin Fulton Greene	Hamilton Herkimer Jefferson Lewis Montgomery Oneida Orange Otsego Putnam Rensselaer Rockland Saratoga	Schenectady Schoharie Schuyler Steuben St. Lawrence Sullivan Tioga Tompkins Ulster Warren Washington	P. O. Box 688 Albany, NY 12201-0688
Albany Broome Chemung Chenango Clinton Columbia Delaware Dutchess Essex Franklin Fulton Greene	Hamilton Herkimer Jefferson Lewis Montgomery Oneida Orange Otsego Putnam Rensselaer Rockland Saratoga	Schenectady Schoharie Schuyler Steuben St. Lawrence Sullivan Tioga Tompkins Ulster Warren Washington		
New York County with ZIP Codes 10001-10019 Richmond	P. O. Box 2058 Church Street Station New York, NY 10008-2058			
Bronx Kings New York County with ZIP Codes 10020-10285 Queens Westchester	G. P. O. Box 5464 New York, NY 10087-5464			
Nassau Suffolk	P. O. Box 1866 Hicksville, NY 11802-1866			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> Cayuga Cortland Livingston Madison </td> <td style="width: 33%; vertical-align: top;"> Monroe Onondaga Ontario Orleans </td> <td style="width: 33%; vertical-align: top;"> Oswego Seneca Wayne Yates </td> </tr> </table>	Cayuga Cortland Livingston Madison	Monroe Onondaga Ontario Orleans	Oswego Seneca Wayne Yates	P. O. Box 4777 Syracuse, NY 13221-4777
Cayuga Cortland Livingston Madison	Monroe Onondaga Ontario Orleans	Oswego Seneca Wayne Yates		
<table style="width: 100%; border: none;"> <tr> <td style="width: 40%; vertical-align: top;"> Allegany Cattaraugus Chautauqua Erie Genesee Niagara Wyoming </td> <td style="width: 60%; vertical-align: top; border: 1px solid black; padding: 5px;"> <p style="text-align: center;">All filers in these counties must mail this return to:</p> </td> </tr> </table>	Allegany Cattaraugus Chautauqua Erie Genesee Niagara Wyoming	<p style="text-align: center;">All filers in these counties must mail this return to:</p>	P. O. Box 194 Buffalo, NY 14240-0194	
Allegany Cattaraugus Chautauqua Erie Genesee Niagara Wyoming	<p style="text-align: center;">All filers in these counties must mail this return to:</p>			
If you are participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, or both, attach the appropriate schedule(s) to your return	Mail return to: P.O. Box 688 Albany, NY 12201-0688			
If you are a vendor located out-of-state	Mail return to: P. O. Box 688 Albany, NY 12201-0688			

If you need help. . .

Phone

For forms or publications

call toll free (from New York State only) 1 800 462-8100
 from areas outside New York State, call (518) 438-1073

For information

call toll free (from New York State only) 1 800 CALL TAX (1 800 225-5829)
 from areas outside New York State, call (518) 438-8581

Write:

If you wish to write, address your letter to:

NYS Tax Department
 Taxpayer Assistance Bureau
 W. A. Harriman Campus
 Albany, NY 12227