

Locality

New York State and Local Sales and Use Tax Return for Part-Quarterly Filers

March 2001	
Tax period	
2001 – March	

		April 2001
Sales tax identification number		S M T W T F S 1 2 3 4 5 6 7
Legal name (if no label, print legal name as it appears on the Certificate of Authority)		8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
dba (doing business as) name Number and street Place address labe	here	29 30
Number and street	1110	Due date:
Place addition		20 Friday, April 20, 2001
City, state, ZIP code		You will be responsible for
		penalty and interest if your return is not postmarked by
No tax due? Check the box and enter your gross sales in Box 1 of Step 1 bel	ow; enter <i>none</i> in Boxes 2 and 3	this date.
You must file by the due date even if no tax is due. See 1 in in		
Has your address or business information changed? If so, enter new mailir	ng address on preprinted label above. Se	ee 2 in instructions.
Complete Step 1 or Step 2, but not both. (See 6 in instruct	tions)	
Step 1 of 3 Long method of calculating tax due		
_		1
1 Enter total gross sales and services (to nearest dollar; see 3 in inst	tructions)	
2. Enter total tayable calco and conjugative record dellariage A is in	noter rational	
2 Enter total taxable sales and services (to nearest dollar; see 4 in in	Structions)	3
3 Enter total purchases subject to use tax (to nearest dollar; see 5 in	n instructions)	.00
4 Sales and use tax (see 7 in instructions)	4	
5 Credit for prepaid sales tax (see 3 in instructions)	5	
b Net tax due (subtract box 5 amount from box 4 amount)	···· <u>·····</u>	6
7 Credits not identified (attachments required, see 9 in instructions)	7	
8 Advance payments (including PrompTax payments; see 1 in instructions)	8	
9 Add Box 7 amount to Box 8 amount		
10 Sales and use tax due (subtract Box 9 amount from Box 6 amount)		
11 Interest and penalty (see 11 in instructions)		
		12
12 Amount due (add Box 10 amount to Box 11 amount; see ② in instru	uctions) Pay this ar	mount •
Step 2 of 3 Short method of calculating tax due		
1 Comparable quarter of prior year (see (§) in instructions)*	1	
2 Tax due (1/3 of Box 1 amount)	2	
3 Credit for prepaid sales tax (see 12 in instructions)		
4 Net tax due (subtract Box 3 amount from Box 2 amount)		4
5 Credits (attachments required, see 15 in instructions)		
6 Advance payments (including PrompTax payments, see 16 in instructions)		
7 Add Box 5 amount to Box 6 amount		
8 Sales and use tax due (subtract Box 7 amount from Box 4 amount)		
9 Interest and penalty (see 🍞 in instructions)		
		10
10 Amount due (add Box 8 amount to Box 9 amount; see 18 in instruct	ions) Pay this ar	mount
*Include short method adjustment in Box 1 (see Short method adjustr	ment in instructions.)	For office use only

Adjustment

Step 3 of 3 Sign and I Make sure you keep a complet			riday, April 20, 2001, to be consider the below for complete mailing info	
Printed name of taxpayer			Title	
Signature of taxpayer		Date	Daytime telephone ()
Printed name of preparer, if othe	r than taxpayer			
Preparer's address				
Signature of preparer, if other that	an taxpayer		Daytime telephone ()
			✓ Make check payable to Ne	ew York State Sales Tax.
Where to mail your return and	Do you participate in the Ne Connecticut/New York Recip		David Sample 100 Elm Street Albany, NY 12203	2971 DATE April 20, 2001
attachments If using a private delivery service rather than the U.S.	No	Yes	One Thousand and 00/100	Tax \$1000 DOLLARS
Postal Service, see 19 in	Address envelope to:	Address envelope to:	First State Bank	
instructions for the correct address.	1.	NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT JAF BUILDING	00-0000000 ST-809 March 2001	X (USO) ample
	NEW YORK NY 10116-1208	PO BOX 1209 NEW YORK NY 10116-1209	Don't forget to write your ID#, ST-809 , and tax period	Don't forget to sign your check
If you are enrolled in the PrompTax	program, please use the preaddre	essed envelope provided.	*	

Need help?



Telephone assistance is available from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday.

For business tax information, call the New York State Business Tax Information Center: 1 800 972-1233

For general information: 1 800 225-5829

To order forms and publications: 1 800 462-8100

From areas outside the U.S. and outside Canada: (518) 485-6800



Fax-on-demand forms: Forms are

available 24 hours a day, 1 800 748-3676 7 days a week.



Internet access: www.tax.state.ny.us



Hotline for the hearing and speech impaired:

1 800 634-2110 from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday. If you do not own a telecommunications device for the deaf (TDD), check with independent living centers or community action programs to find out where machines are available for public use.



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 225-5829.



If you need to write, address your letter to:

NYS TAX DEPARTMENT
TAXPAYER ASSISTANCE BUREAU
W A HARRIMAN CAMPUS
ALBANY NY 12227

Refer to instructions (Form ST-809-I) if you have questions or need help. Make sure you keep a completed copy of your return for your records.