

#### New York State Department of Taxation and Finance

### File as an attachment to Form ST-810

Quarterly Schedule Q for Part-Quarterly Filers



Form ST-810

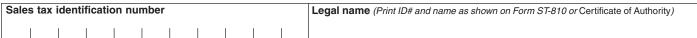
0303

For tax period:

March 1, 2002, through May 31, 2002

Due date:

Thursday, June 20, 2002



#### Who must file

Complete Form ST-810.9, Quarterly Schedule Q for Part-Quarterly Filers, if you file Form ST-810, New York State and Local Quarterly Sales and Use Tax Return for Part-Quarterly Filers, and you sold any tangible personal property or services eligible for exemption from New York State sales and use tax to a Qualified Empire Zone Enterprise (QEZE). A QEZE must use Form ST-121.6, Qualified Empire Zone Enterprise (QEZE) Exempt Purchase Certificate, to make eligible purchases exempt from the 4% New York State sales and use tax and the 14% tax imposed within the Metropolitan Commuter Transportation District (MCTD).

If you must file Form ST-810.9, you must also complete Form ST-810. Report in Step 3 of Form ST-810 any taxable sales and purchases you are not reporting on this or any other schedule.

Local taxing jurisdictions in New York State may enact an exemption from their local tax for sales of tangible personal property and services to a QEZE. This enactment may be made only once a year, to cover the annual period March 1 through February 28/29. If a local jurisdiction does not enact the QEZE exemptions, tax will be charged at the local rate only and reported on pages 2 and 3 of this schedule. If a local jurisdiction enacts the QEZE exemptions, sales to QEZES will be fully exempt from sales and use tax and will not be reported on this schedule. Fully exempt sales are reported only on Form ST-810, page 1, box 1, as part of your Gross sales and services. See Publication 718-Q, Local Sales and Use Tax Rates on Sales to a Qualified Empire Zone Enterprise (QEZE), for a listing of the local jurisdictions that enacted the QEZE exemptions.

## **Specific instructions**

**Identification number and name** — Print the sales tax identification number and legal name as shown on Form ST-810 or on your business's Certificate of Authority for sales and use tax.

Column C — Sales subject to tax — Report in Column C sales of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line. (Do not include these amounts in the individual jurisdiction lines on Form ST-810.)

After entering information for all jurisdictions required, total Column C and enter the amount in box 7. Include this amount on Form ST-810, page 2, Column C, in box 3. Also, transfer the Column C total to Form ST-810, page 4, Step 7A, on the Schedule Q line. (See Vendor collection credit adjustment below.)

**Column D** — Purchases subject to tax — Report in Column D purchases of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line.

Total Column D and enter the amount in box 8. Include this amount on Form ST-810, page 2, Column D, in box 4.

Column F — Sales and use tax — Add the Column C amount to the Column D amount, multiply the total by the tax rate in Column E, and enter the resulting tax in Column F.

Total Column F and enter in box 9. Include this amount on Form ST-810, page 2, Column F, in box 5.

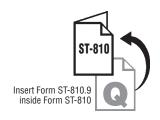
## **Vendor collection credit adjustment**

Transfer the Column C total to Form ST-810, page 4, Step 7A, on the Schedule Q line. You may take the vendor collection credit only against sales on which state sales tax is due. Since all sales reported on Form ST-810.9 are exempt from the 4% state tax, the vendor collection credit does not apply to these sales.

### Filing this schedule

File a completed Form ST-810.9 and any other attachments with Form ST-810 by the due date. Please be sure to keep a copy of your completed return for your records.

(continued on page 4)



**ST-810.9** (5/02) To order forms, call 1 800 462-8100 Need help? Call 1 800 972-1233 Page 1 of 4



## Calculate sales and use taxes

Column A <b>Taxing jurisdiction</b>	Column B Jurisdiction code	Column C Taxable sales and services	Column D Purchases subject to tax	Column E Tax rate	Column F <b>Sales and use tax</b> (C + D) x E
Albany County	AL K0179	.00	.00	4%	(- /
Allegany County	Sales to QEZE	Es are fully exempt from	state and local sales a	nd use ta	x in this jurisdiction.
Broome County	BR K0313	.00	.00	4%	
Cattaraugus County (outside the following)	CA K0499	.00	.00	4%	
Olean (city)	OL K0419	.00	.00	4%	
Salamanca (city)	SA K0429	.00	.00	4%	
Cayuga County (outside the following)	Sales to QEZE	Es are fully exempt from	state and local sales a	nd use ta	x in this jurisdiction.
Auburn (city)	Sales to QEZE	Es are fully exempt from	state and local sales a	nd use ta	x in this jurisdiction.
Chautauqua County	CH K0602	.00	.00	3%	,
Chemung County	CH K0793	.00	.00	3%	
Chenango County (outside the following)	CH K0805	.00	.00	3%	
Norwich (city)	NO K0844	.00	.00	3%	
Clinton County	CL K0993	.00	.00	3%	
Columbia County	CO K1003	.00	.00	4%	
Cortland County	CO K1122	.00	.00	4%	
Delaware County	DE K1205	.00	.00	3%	
Dutchess County	DU K1310	.00	.00	3%	
Erie County		Es are fully exempt from			x in this jurisdiction.
Essex County	ES K1502	.00	.00	3%	,
Franklin County	FR K1602	.00	.00	3%	
Fulton County (outside the following)	FU K1706	.00	.00	3%	
Gloversville (city)	GL K1715	.00	.00	3%	
Johnstown (city)	JO K1724	.00	.00	3%	
Genesee County	GE K1895	.00	.00	4%	
Greene County	GR K1903	.00	.00	4%	
Hamilton County	HA K2002	.00	.00	3%	
Herkimer County		Es are fully exempt from			y in this jurisdiction
Jefferson County	JE K2202	.00	.00	3%	x iii tiiio jurisalotiolii.
Lewis County	LE K2303	.00	.00	3%	
Livingston County	LI K2402	.00	.00	3%	
Madison County (outside the following)	MA K2582	.00	.00	3%	
Oneida (city)	ON K2526	.00	.00	3%	
Monroe County	MO K2605	.00	.00	4%	
Montgomery County		Es are fully exempt from			v in this jurisdiction
Nassau County	NA K8248	.00	.00	4½	x III tilis julisuiction.
Niagara County		Es are fully exempt from			v in this jurisdiction
Oneida County (outside the following)	ON K3003	.00	.00	4%	x iii tiiis jurisulction.
Rome (city)	RO K3029	.00	.00	4%	
Sherrill (city)	SH K3045	.00	.00	4%	
Utica (city)	UT K3056	.00	.00	4%	
Onondaga County	ON K3102	.00	.00	3%	
Ontario County (outside the following)	ON K3272	.00	.00	3%	
Canandaigua (city)	CA K3232			3%	
Geneva (city)	GE K3242	.00	.00	3%	
Orange County	OR K3383	.00		3%	
Orleans County		.00	.00	4%	
	OR K3473		.00		
Oswego County (outside the following)	OS K3598	.00.	.00	3%	
Fulton (city)	FU K3532	.00	.00	3%	
Oswego (city)	OS K3542	.00	.00	3%	
	1		2		3

Web site address: www.tax.state.ny.us

Column A Taxing jurisdiction	Column B Jurisdiction code	Column C Taxable sales and services	Column D Purchases subject > to tax	Column E <b>Tax rate</b> :	Column F	
Otsego County	OT K3603	.00	.00	3%		
Putnam County	PU K3716	.00	.00	3%		
Rensselaer County	RE K3875	.00	.00	4%		
Rockland County	RO K3917	.00	.00	35/8%		
St. Lawrence County	ST K4087	.00	.00	3%		
Saratoga County	SA K4103	.00	.00	3%		
Schenectady County	SC K4233	.00	.00	3½%		
Schoharie County	SC K4303	.00	.00	3%		
Schuyler County	SC K4403	.00	.00	4%		
Seneca County	SE K4512	.00	.00	3%		
Steuben County (outside the following)	ST K4688	.00	.00	4%		
Corning (city)	CO K4616	.00	.00	4%		
Hornell (city)	HO K4630	.00	.00	4%		
Suffolk County	SU K4768	.00	.00	41/4%		
Sullivan County	SU K4812	.00	.00	3%		
Tioga County	TI K4903	.00	.00	3½%		
Tompkins County (outside the following)	TO K5096	.00	.00	4%		
Ithaca (city)	IT K5013	.00	.00	4%		
Ulster County	UL K5113	.00	.00	3¾%		
Warren County (outside the following)	WA K5292	.00	.00	3%		
Glens Falls (city)	GL K5212	.00	.00	3%		
Washington County	WA K5302	.00	.00	3%		
Wayne County	WA K5402	.00	.00	3%		
Westchester County (outside the following)	WE K5589	.00	.00	2½%		
Mount Vernon (city)	MO K5524	.00	.00	4%		
New Rochelle (city)	NE K6893	.00	.00	4%		
White Plains (city)	WH K5564	.00	.00	3½%		
Yonkers (city)	YO K6564	.00	.00	4%		
Wyoming County	WY K5605	.00	.00	4%		
Yates County	YA K5702	.00	.00	3%		
New York City [includes counties of Bronx, Kings (Brooklyn), New York (Manhattan), Queens, and Richmond (Staten Island)]	NE K8006	.00	.00	4%		
new fore (maintailar), Queens, and filorinoria (statell Island)]	112 110000	4	5	.,,	6	
Column subtatala from nama O bayes	10 10.	.00	.00			
Column subtotals from page 2, boxes	1, 2, aliu 3:	7	8		9	_
Column totals for all jurisdictions:		.00	.00			
Column totals for all ju	iisulcuolis.	Include this amount on Form ST-810, page 2, Column C, in box 3,	Include this amount on Form ST-810, page 2, Column D, in box 4.	I	Include this amount on Form ST-810, page 2, Column F, in box 5.	,



# Need help?



**Telephone assistance** is available from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday.

For business tax information, call the						
New York State Business Tax						
Information Center:	1 800 972-1233					
For general information:	1 800 225-5829					
To order forms and publications:	1 800 462-8100					
From areas outside the U.S. and outside Canada:	(518) 485-6800					



Fax-on-demand forms: Forms are available 24 hours a day, 7 days a week. 1 800 748-3676



Internet access: www.tax.state.ny.us



#### Hotline for the hearing and speech impaired:

1 800 634-2110 from 8:30 a.m. to 4:25 p.m. (eastern time), Monday through Friday. If you do not own a telecommunications device for the deaf (TDD), check with independent living centers or community action programs to find out where machines are available for public use.



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 225-5829.



If you need to write, address your letter to:
NYS TAX DEPARTMENT
TAXPAYER CONTACT CENTER
W A HARRIMAN CAMPUS
ALBANY NY 12227

## **Privacy notification**

See Form ST-810-I, Instructions for Form ST-810, page 4.