	New York Sta	te Depar	tmen	t of Ta	axatic	n and Finance Quart	terly Schedule (			
1st Quarter	Report of S						File as an attachment to Form ST-100			
	Qualified E Eligible for	-			erpi	SE (QEZE) For tax period: March 1, 2003, through May 31, Due date:		003 Include with Form ST-100		
						Friday, June 20, 2	003	104		
Sales tax identi	fication number					Legal name (Print ID# and name as shown on Form ST-10	00 or Certificate of Authority)			

#### Who must file

Complete Form ST-100.9, *Quarterly Schedule Q*, if you file Form ST-100, *New York State and Local Quarterly Sales and Use Tax Return*, and you sold any tangible personal property or services eligible for exemption from New York State sales and use tax to a Qualified Empire Zone Enterprise (QEZE). A QEZE must use Form ST-121.6, *Qualified Empire Zone Enterprise (QEZE) Exempt Purchase Certificate*, to make eligible purchases exempt from the 4% New York State sales and use tax and the ¼% tax imposed within the Metropolitan Commuter Transportation District (MCTD).

If you must file Form ST-100.9, you must also complete Form ST-100. Report in Step 3 of Form ST-100 any taxable sales and purchases you are not reporting on this or any other schedule.

Local taxing jurisdictions in New York State may enact an exemption from their local tax for sales of tangible personal property and services to a QEZE. This enactment may be made only once a year, to cover the annual period March 1 through February 28/29. If a local jurisdiction does not enact the QEZE exemptions, tax will be charged at the local rate only and reported on pages 2 and 3 of this schedule. If a local jurisdiction enacts the QEZE exemptions, sales to QEZEs will be fully exempt from sales and use tax and will not be reported on this schedule. Fully exempt sales are reported only on Form ST-100, page 1, box 1, as part of your *Gross sales and services*. See Publication 718-Q, *Local Sales and Use Tax Rates on Sales to a Qualified Empire Zone Enterprise (QEZE)*, for a listing of the local jurisdictions that enacted the QEZE exemptions.

## **Specific instructions**

**Identification number and name** — Print the sales tax identification number and legal name as shown on Form ST-100 or on your business's *Certificate of Authority* for sales and use tax.

**Column C** — **Sales subject to tax** — Report in Column C sales of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line. (Do not include these amounts in the individual jurisdiction lines on Form ST-100.)

After entering information for all jurisdictions required, total Column C and enter the amount in box 7. Include this amount on Form ST-100, page 2, Column C, in box 3. Also, transfer the Column C total to Form ST-100, page 4, Step 7A, on the Schedule Q line. (See *Vendor collection credit adjustment* below.)

**Column D**—**Purchases subject to tax**— Report in Column D purchases of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line.

Total Column D and enter the amount in box 8. Include this amount on Form ST-100, page 2, Column D, in box 4.

**Column F** — **Sales and use tax** — Add the Column C amount to the Column D amount, multiply the total by the tax rate in Column E, and enter the resulting tax in Column F.

Total Column F and enter the amount in box 9. Include this amount on Form ST-100, page 2, Column F, in box 5.

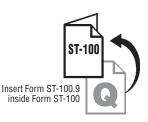
### Vendor collection credit adjustment

Transfer the Column C total to Form ST-100, page 4, Step 7A, on the Schedule Q line. You may take the vendor collection credit only against **sales** on which **state** sales tax is due. Since all sales reported on Form ST-100.9 are exempt from the 4% state tax, the vendor collection credit does not apply to these sales.

#### Filing this schedule

File a completed Form ST-100.9 and any other attachments with Form ST-100 by the due date. Please be sure to keep a copy of your completed return for your records.

(continued on page 4)



#### **Calculate sales and use taxes**

Column A Taxing jurisdiction	Column B Jurisdiction code	Column C Taxable sales and services	Column D Purchases subject to tax	Column E Tax rate	Column F <b>Sales and use tax</b> (C + D) × E
Albany County	AL K0179	.00	.00	4%	
Allegany County	Sales to QEZE	Es are fully exempt from	state and local sales a	nd use tax	in this jurisdiction
Broome County	BR K0313	.00	.00	4%	
Cattaraugus County (outside the following)	CA K0499	.00	.00	4%	
Olean (city)	OL K0419	.00	.00	4%	
Salamanca (city)	SA K0429	.00	.00	4%	
Cayuga County (outside the following)	Sales to QEZE	Es are fully exempt from	state and local sales a	nd use tax	in this jurisdiction
Auburn (city)		Es are fully exempt from			
Chautauqua County	CH K0602	.00	.00	3%	
Chemung County	CH K0708	.00	.00	4%	
Chenango County (outside the following)	CH K0820	.00	.00	4%	
Norwich (city)	NO K0849	.00	.00	4%	
Clinton County	CL K0993	.00	.00	3%	
Columbia County	CO K1003	.00	.00	4%	
Cortland County	CO K1122	.00	.00	4%	
Delaware County	DE K1205	.00	.00	3%	
Dutchess County	DU K1310	.00	.00	3%	
Erie County		Es are fully exempt from			in this jurisdiction
Essex County	ES K1502	.00	.00	3%	
Franklin County	FR K1602	.00	.00	3%	
Fulton County (outside the following)	FU K1706	.00	.00	3%	
Gloversville (city)	GL K1715	.00	.00	3%	
Johnstown (city)	JO K1724	.00	.00	3%	
Genesee County	GE K1895	.00	.00	4%	
Greene County	GR K1903	.00	.00	4%	
Hamilton County	HA K2002	.00	.00	3%	
Herkimer County		Es are fully exempt from			in this jurisdiction
Jefferson County	JE K2202	.00	.00	3%	
Lewis County	LE K2303	.00	.00	3%	
Livingston County	LI K2402	.00	.00	3%	
Madison County (outside the following)	MA K2582	.00	.00	3%	
Oneida (city)	ON K2526	.00	.00	3%	
Monroe County	MO K2605	.00	.00	3 % 4%	
Montgomery County	NA K8248	Es are fully exempt from .00			in this jurisdiction
Nassau County			.00		
Niagara County		Es are fully exempt from			in this jurisdiction
Dneida County (outside the following)	ON K3003	.00	.00	4%	
Rome (city)	RO K3029	.00	.00	4%	
Sherrill (city)	SH K3045	.00	.00	4%	
Utica (city)	UT K3056	.00	.00	4%	
Onondaga County	ON K3102	.00	.00	3%	
Ontario County (outside the following)	ON K3272	.00	.00	3%	
Canandaigua (city)	CA K3232	.00	.00	3%	
Geneva (city)	GE K3242	.00	.00	3%	
Drange County	OR K3383	.00	.00	3%	
Orleans County	OR K3473	.00	.00	4%	
Dswego County (outside the following)	OS K3598	.00	.00	3%	
Fulton (city)	FU K3532	.00	.00	3%	
Oswego (city)	OS K3542	.00	.00	3%	
Column subtotals <i>(also enter on page 3, boxe</i> s	1	.00	<b>2</b> 00	-	3

Column A Taxing jurisdiction	Column B Jurisdiction code	Column C Taxable sales and services	Column D Purchases subject H to tax 2	Column E Tax rate	Column F Sales and use tax (C + D) × E
Otsego County	OT K3603	.00	.00	3%	
Putnam County	PU K3716	.00	.00	3%	
Rensselaer County	RE K3875	.00	.00	4%	
Rockland County	RO K3917	.00	.00	35/8%	
St. Lawrence County	ST K4087	.00	.00	3%	
Saratoga County (outside the following)	SA K4133	.00	.00	3%	
Saratoga Springs (city)	SA K4124	.00	.00	3%	
Schenectady County	SC K4233	.00	.00	31⁄2%	
Schoharie County	SC K4303	.00	.00	3%	
Schuyler County	SC K4403	.00	.00	4%	
Seneca County	SE K4518	.00	.00	4%	
Steuben County (outside the following)	ST K4688	.00	.00	4%	
Corning (city)	CO K4616	.00	.00	4%	
Hornell (city)	HO K4630	.00	.00	4%	
Suffolk County	SU K4768	.00	.00	41⁄4%	
Sullivan County	SU K4812	.00	.00	3%	
Tioga County	TI K4903	.00	.00	31⁄2%	
Tompkins County (outside the following)	TO K5096	.00	.00	4%	
Ithaca (city)	IT K5013	.00	.00	4%	
Ulster County	UL K5130	.00	.00	4%	
Warren County (outside the following)	WA K5292	.00	.00	3%	
Glens Falls (city)	GL K5212	.00	.00	3%	
Washington County	WA K5302	.00	.00	3%	
Wayne County	WA K5402	.00	.00	3%	
Westchester County (outside the following)	WE K5589	.00	.00	21⁄2%	
Mount Vernon (city)	MO K5524	.00	.00	4%	
New Rochelle (city)	NE K6893	.00	.00	4%	
White Plains (city)	WH K5564	.00	.00	31⁄2%	
Yonkers (city)	YO K6564	.00	.00	4%	
Wyoming County	WY K5605	.00	.00	4%	
Yates County	YA K5702	.00	.00	3%	
New York City [includes counties of Bronx, Kings (Brooklyn), New York (Manhattan), Queens, and Richmond (Staten Island)]	NE K8006	.00	.00	4%	
	I	4	5		6
Column subtotals from page 2, boxe	s 1, 2, and 3:	.00	.00		
	-	7	8		9
Column totals for all i	urisdictions		<u>⊢</u>		<u>⊢</u>

Column totals for all jurisdictions:

Include this amount on Form ST-100, page 2, Column C, in box 3, and on Form ST-100, page 4, Step 7A, on the Schedule Q line. Include this amount on Form ST-100, page 2, Column D, in box 4.

.00

.00

Include this amount on Form ST-100, page 2, Column F, in box 5.

# Need help?



**Telephone assistance** is available from 8 a.m. to 5:55 p.m. (eastern time), Monday through Friday.

For business tax information, call t New York State Business Tax	he
Information Center:	1 800 972-1233
For general information:	1 800 225-5829
To order forms and publications:	1 800 462-8100
From areas outside the U.S. and outside Canada:	(518) 485-6800
<b>Fax-on-demand forms:</b> Formative available 24 hours a day,	s are
96 7 days a week.	1 800 748-3676
Internet access: www.tax.state.ny.us	S



Hotline for the hearing and speech impaired: 1 800 634-2110 from 8 a.m. to 5:55 p.m. (eastern time), Monday through Friday. If you do not own a telecommunications device for the deaf (TDD), check with independent living centers or community action programs to find out where machines are available for public use.



**Persons with disabilities:** In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 225-5829.



If you need to write, address your letter to: NYS TAX DEPARTMENT TAXPAYER CONTACT CENTER W A HARRIMAN CAMPUS ALBANY NY 12227

#### **Privacy notification**

See Form ST-100-I, Instructions for Form ST-100, page 4.