

New York State Department of Taxation and Finance

Part-Quarterly Schedule NJ

For use by vendors located in New York State

NJ

0804

ST-809.4

Sales tax vendor identification number Business telephone number																		
														fin	If you have checked the final return box on your			
ba														ch	eck he	ere als	o□ and	ď
treet															ate Če uthority	ertificat y. If the	e of re have	been
ity, state, ZIP code															formati	ion, se		
			Use	e labei	led for	m. Re	ad ins	tructions	s carefuli	y before c	ompletin	g this se	ction		. 0			
se this f	orm t	to rep	oort t	trans	actio	ns fo	r the	perio	d Octo	ber 1, 2	2 003 , th	rough	Oc	tober	31,	2003	, only	'.
You must file this schedule whether or not there is any New Jersey tax due for this period. Did you deliver any goods or services in New Jersey or make any purchases subject to use tax in New Jersey?														Yes 🗌				
If No, sign this schedule and attach it to Form ST-809. If Yes, complete lines 1, 2, and 3.														1	No L			
nary of	New	Jer	sey 1	taxe	s du	е												
New Jersey sales and use tax due																		
2 New Jersey late filing charge (see instructions)													2					
													3					
)						
•										JIIII 3 1-00	9, DOX 12	-						
												For	For office use only					
										aware tha	t				\$			
the prece																		
Signature								Title										
Telephone number (include area code) Date																		
	se this f ust file this eliver any sign this s nary of w Jersey I al New Je not trans money ord the long if the long if	te, ZIP code se this form to the liver any goods sign this schedule to the long method the long method the long arterly Filers. Seand/or affirm that the preceding in the long method the lon	se this form to repust file this schedule weliver any goods or sersign this schedule and mary of New Jerw Jersey sales and use we Jersey late filing character and transfer the among order to include the long method) or be this schedule to Formarterly Filers. See Formand/or affirm that all the preceding informatic	te, ZIP code Se this form to report to ust file this schedule whether eliver any goods or services sign this schedule and attact mary of New Jersey to what Jersey sales and use tax of the whole whether the amount of the long method) or box 10 this schedule to Form ST-8 this schedule to For	te, ZIP code Use label se this form to report trans ust file this schedule whether or not eliver any goods or services in New sign this schedule and attach it to mary of New Jersey taxes at Jersey sales and use tax due w Jersey late filing charge (see instant) at New Jersey amount due (add line not transfer the amount shown on money order to include both this are the long method) or box 10 (for the late of the long method) or box 10 (for the late of the long method) or box 10 (for the late of the long method) or box 10 (for the late of the long method) or box 10 (for the late of th	Use labeled for se this form to report transaction ust file this schedule whether or not thereliver any goods or services in New Jersesign this schedule and attach it to Form and the Jersey sales and use tax due	Use labeled form. Rease this form to report transactions for ust file this schedule whether or not there is an eliver any goods or services in New Jersey or risign this schedule and attach it to Form ST-80s mary of New Jersey taxes due W Jersey sales and use tax due	te, ZIP code Use labeled form. Read insignations for the ust file this schedule whether or not there is any New sliver any goods or services in New Jersey or make a sign this schedule and attach it to Form ST-809. If Yes nary of New Jersey taxes due W Jersey sales and use tax due	Use labeled form. Read instructions see this form to report transactions for the perioust file this schedule whether or not there is any New Jersey sliver any goods or services in New Jersey or make any pure sign this schedule and attach it to Form ST-809. If Yes, componary of New Jersey taxes due W Jersey sales and use tax due W Jersey late filing charge (see instructions) All New Jersey amount due (add lines 1 and 2) not transfer the amount shown on line 3 to any other form. The long method) or box 10 (for the short method) of calculations are the long method of calculations and the amount shown on the statement is correctly filers. See Form ST-809, New York State and Local State and/or affirm that all tax information on this statement is correctly filers. The long information provided by me is willfully false, I re	te, ZIP code Use labeled form. Read instructions carefull se this form to report transactions for the period Octo ust file this schedule whether or not there is any New Jersey tax due eliver any goods or services in New Jersey or make any purchases st sign this schedule and attach it to Form ST-809. If Yes, complete lines nary of New Jersey taxes due W Jersey sales and use tax due W Jersey late filing charge (see instructions) al New Jersey amount due (add lines 1 and 2) not transfer the amount shown on line 3 to any other form. Submit of money order to include both this amount and the amount shown on Firther long method) or box 10 (for the short method) of calculating tax. this schedule to Form ST-809, New York State and Local Sales and larterly Filers. See Form ST-809 for due date and mailing address. and/or affirm that all tax information on this statement is correct. I am the preceding information provided by me is willfully false, I am subjected.	Use labeled form. Read instructions carefully before conservations for the period October 1, 2 set this form to report transactions for the period October 1, 2 sust file this schedule whether or not there is any New Jersey tax due for this period of this period of the period of	Use labeled form. Read instructions carefully before completing set this form to report transactions for the period October 1, 2003, the set this schedule whether or not there is any New Jersey tax due for this period. Did bliver any goods or services in New Jersey or make any purchases subject to use tax in sign this schedule and attach it to Form ST-809. If Yes, complete lines 1, 2, and 3. Inary of New Jersey taxes due W Jersey sales and use tax due W Jersey late filing charge (see instructions) al New Jersey amount due (add lines 1 and 2)	te, ZIP code Use labeled form. Read instructions carefully before completing this sees this form to report transactions for the period October 1, 2003, through use file this schedule whether or not there is any New Jersey tax due for this period. Did sliver any goods or services in New Jersey or make any purchases subject to use tax in New Jersey this schedule and attach it to Form ST-809. If Yes, complete lines 1, 2, and 3. **nary of New Jersey taxes due** **w Jersey sales and use tax due	Use labeled form. Read instructions carefully before completing this section see this form to report transactions for the period October 1, 2003, through Oc ust file this schedule whether or not there is any New Jersey tax due for this period. Did eliver any goods or services in New Jersey or make any purchases subject to use tax in New Jersey? sign this schedule and attach it to Form ST-809. If Yes, complete lines 1, 2, and 3. **mary of New Jersey taxes due** **w Jersey sales and use tax due	Use labeled form. Read instructions carefully before completing this section. See this form to report transactions for the period October 1, 2003, through October uset file this schedule whether or not there is any New Jersey tax due for this period. Did eliver any goods or services in New Jersey or make any purchases subject to use tax in New Jersey? sign this schedule and attach it to Form ST-809. If Yes, complete lines 1, 2, and 3. **nary of New Jersey taxes due** **w Jersey sales and use tax due** **w Jersey late filing charge (see instructions)** **al New Jersey amount due (add lines 1 and 2)** **not transfer the amount shown on line 3 to any other form. Submit only one check money order to include both this amount and the amount shown on Form ST-809, box 12 the long method) or box 10 (for the short method) of calculating tax. **Form ST-809** **Initia schedule** **Total Control of the short method of calculating tax.** **Form ST-809** **Amt. due from box 12 long or box 10 for due date and mailing address.** **and/or affirm that all tax information on this statement is correct. I am aware that the preceding information provided by me is willfully false, I am subject to punishment.** **Title**	Use labeled form. Read instructions carefully before completing this section. See this form to report transactions for the period October 1, 2003, through October 31, informat on page Use labeled form. Read instructions carefully before completing this section. See this form to report transactions for the period October 1, 2003, through October 31, informat on page Use labeled form. Read instructions carefully before completing this section. See this form to report transactions for the period October 1, 2003, through October 31, informat on page Use labeled form. Read instructions carefully before completing this section. See this form to report transactions for the period October 1, 2003, through October 31, information in page of this section. See this form to report transactions for the period October 1, 2003, through October 31, information in page of this section. See this form to report transactions for the period October 1, 2003, through October 31, information in page of this section. See this form to report transactions for the period October 1, 2003, through October 31, information on the section information provided by me is willfully false, I am subject to punishment. For office Amt. applied NY Form ST-809 for due date and mailing address. See this form to report transactions on this statement is correct. I am aware that the preceding information provided by me is willfully false, I am subject to punishment.	Business telephone number If you have che final return box hew York State and Local Sales and Use Tax Return for larterity Filers. See Form ST-809, New York State and Local Sales and Use Tax Return for larterity Filers. See Form ST-809, New York State and Local Sales and Use Tax Return for larterity Filers. See Form ST-809 for due date and mailing address. Business telephone number If you have che final return box hew larterity Filers. See Form ST-809, New York State and Local Sales and Use Tax Return for larterity Filers. See Form ST-809 for due date and mailing address. Title Business telephone number If you have che final return box he had a lephone and the momber of the period October 1, 2003. If you have che final return box hew Jersey tax the satistic check here as a latter hour New State Certifical authority. He authority His attached the set on page 2. If you have che final return box hew Jersey tax deather head attach your New State Certifical authority. He authority His attached the set of the support of of the supp	Business telephone number If you have checked to final return box on you have checked to heave the process the phone number

Instructions

Vendor collection credit

The New York State vendor collection credit **does not apply** to sales reported on this schedule.

General instructions

Vendors located in New York State who are registered as monthly filers and who are registered to collect New Jersey sales tax under the New Jersey/New York Reciprocal Tax Agreement must file both Form ST-809.4, Part-Quarterly Schedule NJ, and Form ST-809, New York State and Local Sales and Use Tax Return for Part-Quarterly Filers.

Complete Form ST-809.4 and attach it to Form ST-809. Send only one check or money order payable to *New York State Sales Tax* for the total amount due for both New Jersey (line 3 of this schedule) and New York State (box 12 for the long method or box 10 for the short method on Form ST-809). You must file the return, the schedule, and payment of the taxes due by the due date shown on Form ST-809 for the reporting period.

You may obtain additional instructions for the collection of New Jersey sales tax from the New York State Department of Taxation and Finance (see the address and telephone numbers in the *Need help*? box below).

Specific instructions

Change of address or business information — If you need to update your sales tax mailing address, enter your correct address on the label we provided. If you need to change your address for other New York taxes, or change other business information such as the name, ID number, physical address, owner/officer information, or paid preparer address, complete and send in Form DTF-95, Business Tax Account Update. If only your address has changed, you may use Form DTF-96, Report of Address Change for Business Tax Accounts. Obtain forms through fax-on-demand, Internet access, or call one of the telephone assistance numbers listed in the Need help? box below. As a multistate filer, you should place an M next to the form number on Forms DTF-95 or DTF-96 to indicate your multistate filing status.

No New Jersey tax due — If during the period covered by this schedule you had no deliveries of goods or services into New Jersey and made no purchases subject to use tax in New Jersey, check the box, sign and date this schedule, and attach it to Form ST-809. Otherwise complete lines 1 through 3.

Line instructions

Line 1 — Amount of New Jersey sales and use tax due — Enter the total New Jersey sales and use tax due for the month. This includes lessor's use tax due on receipts from certain lease transactions that are to be reported on the chart on

Form ST-810.4, *Quarterly Schedule NJ*, page 2. Although you are not required to complete this chart monthly, you must keep records so that you are able to prepare the chart when filing your quarterly return.

Line 2 — **New Jersey late filing charge** — Enter any interest and penalty due. Any vendor who fails to file Form ST-809.4 or pay the tax due by the due date will be subject to interest and penalty charges as specified under the New Jersey Sales Tax Law as follows:

Interest charges

The rate of interest charged will be 5% above the average predominant prime rate compounded daily on the unpaid balance of the tax, penalty, and interest from the date the tax was originally due to the date of actual payment. The average predominant prime rate is the rate determined by the Board of Governors of the Federal Reserve System and quoted by commercial banks to large businesses on the first business day of the calendar quarter within which the payment was due.

Penalty charges

A late filing penalty will be assessed at the rate of 5% per month or fraction thereof of the total tax liability, not to exceed 25% of such tax liability, plus \$100 for each month or fraction thereof that such return is delinquent.

A late payment penalty will be assessed at the rate of 5% of the balance of tax paid late.

Line 3 — **Total New Jersey amount due** — Add line 1 and line 2. This is the amount you must pay in addition to the amount due New York State shown in box 12 for the long method or box 10 for the short method on Form ST-809. Send one check or money order payable to *New York State Sales Tax* for the total amount due.

Do not transfer the New Jersey amount due to Form ST-809.

Overpayments

If the total New Jersey tax you have paid is greater than the amount you owe, do not subtract the overpayment from the New York State tax due. You must pay the full amount of tax owed New York State and apply for a refund from New Jersey for the amount of overpayment shown on Form ST-809.4. You may do so by sending a letter to: New Jersey Sales Tax, CN273, Trenton NJ 08646-0273.

Under no circumstances may you offset an overpayment to one state against the tax due the other state.

Signature

Sign and date this schedule; attach it to your Form ST-809. See Form ST-809 for the due date and appropriate mailing address.

Need help?



Internet access: www.nystax.gov (for information, forms, and publications)



Fax-on-demand forms: Forms are available 24 hours a day, 7 days a week. 1 80

days a week. 1 800 748-3676



Telephone assistance is available from 8:00 A.M. to 5:00 P.M. (eastern time), Monday through Friday.

To order forms and publications: 1 800 462-8100

Business Tax Information Center: 1 800 972-1233

From areas outside the U.S. and

outside Canada: (518) 485-6800



Hotline for the hearing and speech impaired:

If you have access to a telecommunications device for the deaf (TDD), contact us at 1 800 634-2110. If you do not own a TDD, check with independent living centers or community action programs to find out where machines are available for public use.



Persons with disabilities: In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 972-1233.



If you need to write, address your letter to: NYS TAX DEPARTMENT BUSINESS TAX INFORMATION CENTER W A HARRIMAN CAMPUS ALBANY NY 12227