

New York State and Local Quarterly Sales and Use Tax Return for Part-Quarterly Filers

March			April				May				
Tax period							П	H			
March 1, 2004 – May 31, 2004											

Sales tax id	dentification number		S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12					
Legal name	(if no label, print legal name as it appears on the Certificate	of Authority)	13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30					
dba (doing b	usiness as) name			Due date:				
Number and	street		21	Monday, June 21, 2004				
City, state, Z	IP code		penalty an	e responsible for d interest if your ot postmarked by				
No tax due?	Check the boy to the right and complete Ctan 1, in Ctan 2 on page 2, anter many in boyes 10, 14, and 15, and complete Ctan 0							
Multiple locations?	If you are reporting sales tax for more than one business to the right and attach a list of your locations.			he box to				
Final return?	Check the box to the right if you are discontinuing your bus your <i>Certificate of Authority</i> . Attach the <i>Certificate of Autho</i>							
Has your add	ress or business information changed? If so, check the box to the			structions				
Step 1 of 9 Gross sales and services Enter total gross sales and services in box 1								
Do not include sales tax in the gross sales and services amount. See 4 in instructions.								
Step 2 o	f 9 Identify required schedules	Check the box(es) on the right below, proceed to Step 3. Need to obtain so						
Quarterly schedule	Description							
SCHEDULE	Use Form ST-810.2, <i>Quarterly Schedule A for Part-Quarterly Filers,</i> to report tax and taxable receipts from sales of food and drink (restaurant meals, takeout, etc.) and from hotel/motel room occupancy in Nassau or Niagara County, as well as admissions, club dues, and cabaret charges in Niagara County.							
SCHEDULE	Use Form ST-810.3, Quarterly Schedule B for Part-Quarterly Filers, to report tax due on nonresidential utility services in certain counties where school districts or cities impose tax, and on residential energy sources and services subject to local taxes. Reminder: Use Form ST-810.3-ATT, Quarterly Schedule B-ATT for Part-Quarterly Filers, to report sales of these nonresidential utility services made to QEZEs.							
SCHEDULE FR	Use Form ST-810.10, <i>Quarterly Schedule FR for Part-Quarterly Filers</i> , to report retail sales of motor fuel or diesel motor fuel , and fuel taken from inventory, as explained in the schedule's instructions.							
SCHEDULE	Form ST-810.7, Quarterly Schedule H for Part-Quarterly Filers, (used to report sales of clothing and footwear eligible for exemption) is not applicable for the quarterly period March 1, 2004, through May 31, 2004 . For this period, vendors must collect and remit the total New York State and local sales and use taxes on sales of clothing, footwear, and items used to make or repair such clothing, regardless of the price, and must report these sales on the appropriate jurisdiction line on Form ST-810.							
SCHEDULE								
SCHEDULE	Use Form ST-810.6, <i>Quarterly Schedule P for Part-Quarterly Filers</i> , only if you are a vendor registered to make PrompTax payments of sales and use tax.							
SCHEDULE								
SCHEDULE	Use Form ST-810.8, Quarterly Schedule T for Part-Quarter answering services, and telegraph services imposed by Form ST-810.8-ATT, Quarterly Schedule T-ATT for Part-Quarterly Schedule T-ATT for Part-Quarterly Schedule T-ATT	y certain counties, school districts, an	d cities. Reminder: Use					
	Schedules CT and NJ: For reciprocal tax agreemen	nt filing requirements, see 5 i	n instructions.					

Refer to instructions (Form ST-810-I) if you have questions or need help. Please be sure to keep a completed copy of your return for your records.

For office use only

Page 2 of 4 ST-810 (5/04)	x identification number				0305 Quart
Step 3 of 9 Calculate sales and use ta	avae	Column C	Column D	Column E	
Refer to instructions (Form ST-810-I) if you have question		Taxable sales and services	Purchases subject >	∢ Tax rate _≡	use tax
Enter total from Form ST-810.10 (if any) in box 2	FR				(C + D) × E
Enter any totals from: $A + B + BATT + N + Q$	+ T + TAIT =	3	4		5
		.00.	.00.		
Column A Taxing jurisdiction	Column B Jurisdiction code				
New York State only	NE 0011	.00	.00	4¼%	
Albany County	AL 0171	.00	.00	8¼%	
Allegany County	AL 0211	.00	.00	8¼%	
Broome County	BR 0311	.00	.00	8¼%	
Cattaraugus County (outside the following)	CA 0491	.00	.00	8¼%	
Olean (city)	OL 0411	.00	.00	8¼%	
Salamanca (city)	SA 0421	.00	.00	8¼%	
Cayuga County (outside the following)	CA 0501	.00	.00	8¼%	
Auburn (city)	AU 0551	.00	.00	8¼%	
Chautauqua County	CH 0601	.00	.00	7¼%	
Chemung County	CH 0701	.00	.00	8¼%	
Chenango County (outside the following)	CH 0821	.00	.00	81/4%	
Norwich (city)	NO 0841	.00	.00	8¼%	
Clinton County	CL 0991	.00	.00	7¼%	
Columbia County	CO 1001	.00	.00	8¼%	
Cortland County	CO 1121	.00	.00	8¼%	
Delaware County	DE 1211	.00	.00	81/4%	
Dutchess County	DU 1301	.00	.00	81/4%	
Erie County	ER 1401	.00	.00	81/4%	
Essex County	ES 1501	.00	.00	71/4%	
Franklin County	FR 1601	.00	.00	71/4%	
Fulton County (outside the following)	FU 1701	.00	.00	71/4%	
Gloversville (city)	GL 1761	.00	.00	71/4%	
Johnstown (city)	JO 1771	.00	.00	71/4%	
Genesee County	GE 1801	.00	.00	81/4%	
Greene County	GR 1901	.00	.00	81/4%	
Hamilton County	HA 2001	.00	.00		
Herkimer County	HE 2101	.00	.00	81/4%	
Jefferson County	JE 2201	.00	.00	71/4%	
Lewis County	LE 2301	.00	.00		
Livingston County	LI 2401	.00	.00	81/4%	
Madison County (outside the following)	MA 2581	.00	.00	71/4%	
Oneida (city)	ON 2521	.00	.00	71/4%	
Monroe County	MO 2601	.00	.00	81/4%	
	MO 2791				
Montgomery County	_	.00.	.00	81/4%	
Nassau County	NA 2801	.00	.00		
Niagara County	NI 2901	.00.	.00		
Oneida County (outside the following)	ON 3001	.00.	.00		
Rome (city)	RO 3021	.00	.00		
Sherrill (city)	SH 3041	.00	.00		
Utica (city)	UT 3051	.00	.00		
Onondaga County	ON 3101	.00	.00	71/4%	
Ontario County (outside the following)	ON 3271	.00	.00	7¼%	
Canandaigua (city)	CA 3231	.00	.00	7¼%	
Geneva (city)	GE 3241	.00	.00	7¼%	
Orange County	OR 3301	.00	.00	7½%	
Orleans County	OR 3471	.00	.00	81/4%	

	Column A	Column B	Column C	Column D	Column E	
	Taxing jurisdiction	Jurisdiction code	Taxable sales and services	Purchases subject to tax	× ^{Tax rate} =	Sales and use tax (C + D) × E
Oswego Cou	inty (outside the following)	OS 3591	.00	.00.	71/4%	
Fulton (city	, t	FU 3531	.00	.00.		
Oswego (d		OS 3541	.00	.00		
Otsego Cour		OT 3611	.00	.00		
Putnam Cou		PU 3701	.00	.00		
Rensselaer (RE 3871	.00	.00		
Rockland Co		RO 3901	.00	.00		
St. Lawrence		ST 4081	.00	.00		
	unty (outside the following)	SA 4101	.00	.00		
	Springs (city)	SA 4121	.00	.00		
Schenectady		SC 4231	.00	.00		
Schoharie C	-	SC 4301	.00	.00.		
Schuyler Co	-	SC 4401	.00	.00.		
Seneca Cou	-	SE 4501	.00	.00.		
	inty (outside the following)	ST 4681	.00	.00.		
Corning (c	• • • • • • • • • • • • • • • • • • • •	CO 4601	.00	.00		-
Hornell (ci		HO 4631	.00	.00		
Hornell (cl		SU 4701	.00.	.00		
	-					
Sullivan Cou		SU 4801	.00.	.00.		
Tioga County	•	TI 4911	.00	.00.		
	ounty (outside the following)	TO 5091	.00	.00.		
Ithaca (city	•	IT 5011	.00	.00.		
Ulster Count	•	UL 5101	.00	.00.		
	nty (outside the following)	WA 5291	.00	.00		
Glens Falls		GL 5201	.00	.00		
Washington		WA 5301	.00	.00		
Wayne Coun	-	WA 5411	.00	.00	8¼%	
Westchester	County (outside the following	ig) WE 5591	.00	.00	7½%	
Mount Ver		MO 5511	.00	.00	81/2%	
New Roch	elle (city)	NE 6851	.00	.00	81/2%	
White Plai	ns (city)	WH 5551	.00	.00	8%	
Yonkers (c	ity)	YO 6501	.00	.00	81/2%	
Wyoming Co	unty	WY 5601	.00	.00	8¼%	
Yates County	/	YA 5711	.00	.00	8¼%	
Taxes in Nev	w York City (see 7) in instruc	ctions)				
New York (City/State combined tax	NE 8011	.00	.00	85/8%*	
New York S	State/MCTD (fuel and utilities)	NE 8041	.00	.00	41/2%	
New York C	ity - local tax only (enter box 9 amou	nt in Step 7B) NE 8021	9 .00	.00	41/8%*	
			.00	.00		
Co	lumn subtotals from page	2, boxes 6, 7, and 8:	.00	.00		12
			13	14	1 [15
		Column totals:	.00	.00		
Credit sumn	nary — Enter the total amou					
_	9 Calculate special tax		Internal code	Column G	Column H	Special taxes due
Passenger c	<u>.</u>		PA 0003	.00	+ +	(G × H)
	ntertainment services furnished via	telephony and telegraphy	IN 7009	.00		
omialion a c	no aminora doi vided full lidiled via	coopilorly and tolegraphly	IIN / UUS	Total specia		16
Step 5 of 9 Calculate tax credits and advance payments						Column K Credit amount
•						
	epaid sales tax on cigarettes			CR	C8888	4
	nst sales or use tax (see 16			,	C	<u> </u>
Advance payments (including ST-809 and PrompTax payments) (see 17 in instructions)					Α	
Unclaimed v	endor collection credit (attacl	h Form TR-912)			l 7804	
			Total tay cros	dits and advance pay	monte	17

Step 6 of 9 Calculate taxes due Add Sales and use far column total (box 15) to 7 bits special taxes due Taxe	Page 4 of 4 ST-810 (5/04)	Sales tax identification			0305 Quart	erly	
Step 7 of 9 Calculate vendor collection credit or pay penalty and interest or pay penalty and interest if you are not required to file any schedules. Schedule R-ATT	Step 6 of 9 Calculate t	axes due	taxes (box 16) and subtrac		Taxes due		
Step 7 of 9 Calculate vendor collection credit or pay penalty and interest You are eligible for vender cellectics credit (No. 1) You are not eligible, enter 'D' in box 19 and go to 70.					18		
Schedule B. Part 4, box 3 Schedule B. Part 4	Step 7 of 9 Calculate v	rendor collection credit	You are eligible for vendor (June 21 , 2004 , and you pay	collection credit ONLY if you file by y the full amount due with the return.			
VE 7704 VE 7	start at the asterisk (*) Schedule B, Part 4, box Schedule B-ATT Schedule N Schedule Q Schedule T-ATT	3	→ * Form ST-810, page 3, bo Total adjustment from 7A Form ST-810, page 3, box	9			
** In box 19, enter the amount calculated, but not more than \$150 OR Pay penalty and interest if you are filing late Penalty and interest are calculated on the amount in box 18, Taxes due. See on page 3 in the instructions. Step 8 of 9 Calculate total amount due Make check or money order payable to New York State Sales Tax. Write on your check your sales tax ID#, \$7.810, and \$3100. Final calculation: Taking vendor collection credit? Subtract box 19 from box 18. Paying penalty and interest? Add box 20 to box 18. Step 9 of 9 Sign and mail this return Please be sure to keep a completed copy for your records. Finited name of taxpayer Title Daytime Obaytime In using a private delivery service rather than the U.S. Postal Service, see on instructions for in	from 7B above			**		t	
Penalty and interest if you are filing late Penalty and interest are calculated on the amount in box 18, Taxes due. See on page 3 in the instructions. Step 8 of 9 Calculate total amount due Make check or money order payable to New York State Sales Tax. Write on your check your sales tax ID#, ST-810, and 5/31/04. Total amount due Final calculation: Taking vendor collection credit? Subtract box 19 from box 18. Paying penalty and interest? Add box 20 to box 18. Step 9 of 9 Sign and mail this return Penare be sure to keep a completed copy for your records. Must be postmarked by Monday, June 21, 2004, to be considered field on time. See below for complete mailing information. Printed name of taxpayer Title Daytime telephone Title Daytime telephone Daytime telephone Daytime telephone (NAICS) North American Industry Classification System (NAICS) Where to mail your return and attachments If using a private delivery service rather than the U.S. Postal Service, see in instructions for the correct address. No Address envelope to: NYS SALES TAX PROCESSING JAF BUILDING PO BOX 1209 PO BOX	5				19		
Penalty and interest are calculated on the amount in box 18, Taxes due. See on page 3 in the instructions. Step 8 of 9 Calculate total amount due Make check or money order payable to New York State Sales Tax. Write on your check your sales tax ID#, ST-810, and 5/31/04. Total amount due Total amount due Make check or money order payable to New York State Sales Tax. Write on your check your sales tax ID#, ST-810, and 5/31/04. Total amount due Total amount due Make check or money order payable to New York State Sales Tax. Write on your check your sales tax ID#, ST-810, and 5/31/04. Total amount due Please enter NAICS code below for complete mailing information. Please enter NAICS code below for complete mailing information. Please enter NAICS code below for complete mailing information. Please enter NAICS code below filed on time. See below for complete mailing information. North American Industry Classification System (NAICS) Make check payable to New York State Sales Tax. Daytime telephone (NAICS) Make check payable to New York State Sales Tax. Dotal Sample 100 Em Street State Bank Dotal Sample 100 Em Street State Sales Tax State State Bank Dotal Sample 100 Em Street State Sales Tax State State Sales Tax State State Sales Tax State State Sales Tax State State State Sales Tax State State Sales Tax State State State Sales Tax State State Sal		** In box 19, enter the ar	nount calculated, but not more	than \$150			
Step 8 of 9 Calculate total amount due Make check or money order payable to New York State Sales Tax. Write on your check your sales tax ID#, \$7-810, and \$5/31/04. Total amount due Final calculation: Taking vendor collection credit? Subtract box 19 from box 18. Paying penalty and interest? Add box 20 to box 18. Step 9 of 9 Sign and mail this return Please be sure to keep a completed copy for your records. Must be postmarked by Monday, June 21, 2004, to be considered filed on time. See below for complete mailing information. Printed name of taxpayer Title Daytime Date Daytime (NAICS) Printed name of preparer, if other than taxpayer Preparer's address Signature of preparer, if other than taxpayer Daytime telephone Do you participate in the New Jersey/New York or the Connecticut/New York Reciprocal Tax Agreement? No Where to mail your return and attachments If using a private delivery service rather than the U.S. Postal Service, see © in instructions for the correct address. Address envelope to: NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT JAF BUILDING PO BOX 1209 NEW YORK NY 10116-1209 NEW YORK NY 10116-1209 NEW YORK NY 10116-1209 NEW YORK NY 10116-1209 Total amount due	OR Pay penalty and in	nterest if you are filing late	;	_			
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Step 9 of 9 Sign and mail this return Please be sure to keep a completed copy for your records. Must be postmarked by Monday, June 21, 2004, to be considered filed on time. See below for complete mailing information. Printed name of taxpayer	Step 8 of 9 Calculate t	total amount due	1		Total amount due)	
Printed name of taxpayer	Final calculation:						
Signature of taxpayer	Step 9 of 9 Sign and ma	ail this return pleted copy for your records.					
Signature of taxpayer	Printed name of taxpayer		Title	D. P.	Newto Association to the		
Printed name of preparer, if other than taxpayer Preparer's address Signature of preparer, if other than taxpayer Daytime telephone telephone Daytime telephone Daytime telephone Daytime telephone Make check payable to New York State Sales Tax. Do you participate in the New Jersey/New York or the Connecticut/New York Reciprocal Tax Agreement? No Yes If using a private delivery service rather than the U.S. Postal Service, see in instructions for the correct address. Address envelope to: NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT JAF BUILDING PO BOX 1209 NEW YORK NY 10116-1208 NEW YORK NY 10116-1209 NEW YORK NY 10116-1209 NEW YORK NY 10116-1209 NEW YORK NY 10116-1209 Daytime telephone Daytime telephone Daytime telephone Daytime telephone Postal Sample 100 Elm Street Albany, NY 12203 Dayting Make check payable to New York State Sales Tax. Daytime telephone Postal Sample 100 Elm Street Albany, NY 12203 Daytime telephone Postal Sample 100 Elm Street Albany, NY 12203 Daytime telephone Postal Sample 100 Elm Street Albany, NY 12203 Dayting 100 Elm Street Albany, NY 12203 Daytime telephone Postal Sample 100 Elm Street Albany, NY 12203 Daytime telephone Postal Sample 100 Elm Street Albany, NY 12203 Daytime telephone Postal Sample 100 Elm Street Albany, NY 12203 Daytime telephone Address envel ope to: NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT JAF BUILDING PO BOX 1209 NEW YORK NY 10116-1209 NO-00000000 ST-810 5/31/04 Don't forget to write your sales tax ID#, Don't forget to sign your check	Signature of taxpayer		Date	telephone ()	Classification System		
Signature of preparer, if other than taxpayer Daytime telephone () Where to mail your return and attachments If using a private delivery service rather than the U.S. Postal Service, see in instructions for the correct address. No Address envelope to: NYS SALES TAX PROCESSING PO BOX 1208 NEW YORK NY 10116-1208 NEW YORK NY 10116-1208 NEW YORK NY 10116-1209 Daytime telephone () Make check payable to New York State Sales Tax. David Sample 100 Elm Street Albany, NY 12203 Daytime telephone () Make check payable to New York State Sales Tax. David Sample 100 Elm Street Albany, NY 12203 Don't forget to write your sales tax ID#, Don't forget to write your sales tax ID#, Don't forget to sign your check	Printed name of preparer, if other t				(NAICS)	\dashv	
Signature of preparer, if other than taxpayer					.		
Where to mail your return and attachments If using a private delivery service rather than the U.S. Postal Service, see in instructions for the correct address. No Yes Address envelope to: Nys Sales Tax PROCESSING Instructions for the correct address. No Yes Address envelope to: Nys Sales Tax PROCESSING Instructions for the correct address. No Yes Address envelope to: Nys Sales Tax PROCESSING Instructions for the correct address. No Yes Address envelope to: Nys Sales Tax PROCESSING Instructions for the correct address. No Yes Address envelope to: Nys Sales Tax PROCESSING Instructions for the correct address. No Yes Address envelope to: Nys Sales Tax PROCESSING Instructions for the correct address. No Yes Address envelope to: Nys Sales Tax PROCESSING Instructions for the correct address. No Yes Don't forget to write your sales tax ID#, Don't forget to sign your check	•			telephone ()			
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If using a private delivery service rather than the U.S. Postal Service, see ② in instructions for the correct address. Address envelope to: NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT JAF BUILDING PO BOX 1208 NEW YORK NY 10116-1208 Address envelope to: NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT JAF BUILDING PO BOX 1209 NEW YORK NY 10116-1209 NEW YORK NY 10116-1209 Don't forget to write your sales tax ID#, Don't forget to sign your check		No	Yes	PAY TO THE ORDER OF New York State Sales Tax	\$ 1,050.32		
STOTO, and Grotton	service rather than the Ú.S. Postal Service, see ② in instructions for	NYS SALES TAX PROCESSING I JAF BUILDING PO BOX 1208 NEW YORK NY 10116-1208 I	NYS SALES TAX PROCESSING RECIPROCAL TAX AGREEMENT JAF BUILDING PO BOX 1209	First State Bank 00-0000000 ST-810 5/31/04	Jan Sample		
	If you are enroll			ST-810, and 5/31/04.	sign your check		

Need help?

See Form ST-810-I, *Instructions for Form ST-810*, page 4.