For tax period:
December 1, 2008, through February 28, 2009 Due date:
Friday, March 20, 2009

Include with Form ST-100

Sales tax identification number
Legal name (Print ID number and name as shown on Form ST-100 or Certificate of Authority)

## Who must file

Complete Form ST-100.9, Quarterly Schedule Q, if you file Form ST-100, New York State and Local Quarterly Sales and Use Tax Return, and you sold any tangible personal property or services eligible for exemption from New York State sales and use tax to a Qualified Empire Zone Enterprise (QEZE). A QEZE must use Form ST-121.6, Qualified Empire Zone Enterprise (QEZE) Exempt Purchase Certificate, to make eligible purchases exempt from the 4\% New York State sales and use tax and the $3 / 8 \%$ tax imposed within the Metropolitan Commuter Transportation District (MCTD).

If you must file Form ST-100.9, you must also complete Form ST-100. Report in Step 3 of Form ST-100 any taxable sales and purchases you are not reporting on this or any other schedule.

Local taxing jurisdictions in New York State may enact an exemption from their local tax for sales of tangible personal property and services to a QEZE. This enactment may be made only once a year, to cover the annual period March 1 through February 28/29. If a local jurisdiction does not enact the QEZE exemptions, tax will be charged at the local rate only and reported on pages 2 and 3 of this schedule. If a local jurisdiction enacts the QEZE exemptions, sales to QEZEs will be fully exempt from sales and use tax and will not be reported on this schedule. Fully exempt sales are reported only on Form ST-100, page 1, box 1, as part of your Gross sales and services. See Publication 718-Q, Local Sales and Use Tax Rates on Sales to a Qualified Empire Zone Enterprise (QEZE), for a listing of the local jurisdictions that enacted the QEZE exemptions.

## Specific instructions

Identification number and name - Print the sales tax identification number and legal name above, as shown on Form ST-100 or on your business's Certificate of Authority for sales and use tax. If you file single pages (e.g., printed from Web site), please also enter your sales tax identification number at the top of each page where space is provided.
Column C - Taxable sales and services - Report in Column C sales of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line. (Do not include these amounts in the individual jurisdiction lines on Form ST-100.)

After entering information for all jurisdictions required, total Column C and enter the amount in box 7 . Include this amount on Form ST-100, page 2, Column C, in box 3.

Column D - Purchases subject to tax - Report in Column D purchases of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line.

Total Column D and enter the amount in box 8. Include this amount on Form ST-100, page 2, Column D, in box 4.

Column F - Sales and use tax - Add the Column C amount to the Column D amount, multiply the total by the tax rate in Column E, and enter the resulting tax in Column F.

Total Column F and enter the amount in box 9 . Include this amount on Form ST-100, page 2, Column F, in box 5 .

## Filing this schedule

File a completed Form ST-100.9 and any other attachments with Form ST-100 by the due date. Please be sure to keep a copy of your completed return for your records.

Need help? and Privacy notification
See Form ST-100-I, Instructions for Form ST-100.


Page 2 of 4 ST-100.9 (12/08)

## Calculate sales and use taxes



| Quarterly Schedule Q | 409 Sales tax | tification number |  |  | ST-100.9 | 2/08) | Page 3 of 4 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Column A Taxing jurisdiction |  | Column B <br> Jurisdiction code | Column C <br> Taxable sales and services | $\begin{aligned} & \text { Column D } \\ & \text { Purchases subject } \\ & \text { to tax } \end{aligned}$ | $\begin{aligned} & \text { Column E } \\ & \times \text { Tax rate }= \end{aligned}$ | Column F Sales and use tax ( $C+D$ ) x $E$ |  |
| Putnam County |  | PU K3732 | . 00 | . 00 | 4\% |  |  |
| Rensselaer County |  | RE K3875 | . 00 | . 00 | 4\% |  |  |
| Rockland County |  | RO K3927 | . 00 | . 00 | 4\% |  |  |
| St. Lawrence County |  | ST K4087 | . 00 | . 00 | 3\% |  |  |
| Saratoga County (outsi | llowing) | SA K4133 | . 00 | . 00 | 3\% |  |  |
| Saratoga Springs (city) |  | SA K4124 | . 00 | . 00 | 3\% |  |  |
| Schenectady County |  | SC K4250 | . 00 | . 00 | 4\% |  |  |
| Schoharie County |  | SC K4311 | . 00 | . 00 | 4\% |  |  |
| Schuyler County |  | SC K4403 | . 00 | . 00 | 4\% |  |  |
| Seneca County |  | SE K4518 | . 00 | . 00 | 4\% |  |  |
| Steuben County (outsid | ollowing) | ST K4688 | . 00 | . 00 | 4\% |  |  |
| Corning (city) |  | CO K4616 | . 00 | . 00 | 4\% |  |  |
| Hornell (city) |  | HO K4630 | . 00 | . 00 | 4\% |  |  |
| Suffolk County |  | SU K4768 | . 00 | . 00 | 4114\% |  |  |
| Sullivan County |  | SU K4805 | . 00 | . 00 | 4\% |  |  |
| Tioga County |  | TI K4918 | . 00 | . 00 | 4\% |  |  |
| Tompkins County (outs | following) | TO K5096 | . 00 | . 00 | 4\% |  |  |
| Ithaca (city) |  | IT K5013 | . 00 | . 00 | 4\% |  |  |
| Ulster County |  | UL K5130 | . 00 | . 00 | 4\% |  |  |
| Warren County (outside | owing) | WA K5292 | . 00 | . 00 | 3\% |  |  |
| Glens Falls (city) |  | GL K5212 | . 00 | . 00 | 3\% |  |  |
| Washington County |  | WA K5302 | . 00 | . 00 | 3\% |  |  |
| Wayne County |  | WA K5411 | . 00 | . 00 | 4\% |  |  |
| Westchester County (ou | he following) | WE K5535 | . 00 | . 00 | 3\% |  |  |
| Mount Vernon (city) |  | MO K5524 | . 00 | . 00 | 4\% |  |  |
| New Rochelle (city) |  | NE K6893 | . 00 | . 00 | 4\% |  |  |
| White Plains (city) |  | WH K6512 | . 00 | . 00 | 33/4\% |  |  |
| Yonkers (city) |  | YO K6564 | . 00 | . 00 | 4\% |  |  |
| Wyoming County |  | WY K5605 | . 00 | . 00 | 4\% |  |  |
| Yates County |  | YA K5712 | . 00 | . 00 | 4\% |  |  |
| New York City lincludes cou New York (Manhattan), Queens, | ronx, Kings (Brooklyn), nond (Staten Island)] | NE K8046 | . 00 | . 00 | 4\% |  |  |
| Column subtotals from page 2, boxes 1, 2, and 3: |  |  | 4 | 5 |  | 6 |  |
|  |  |  | . 00 | . 00 |  |  |  |
|  |  |  | 7 | 8 |  | 9 |  |
|  |  |  | . 00 | . 00 |  |  |  |
| Column totals for all jurisdictions: |  |  | Form ST-100, page 2, Include this amount on <br> Column C, in box 3.  |  |  | A Include this amount on Form ST-100, page 2, Column F, in box 5. |  |

This page was intentionally left blank.

