| 1st Quarter      | New York State Department of Taxation and Finance   | Quarterly Schedule Q   |                             |  |  |
|------------------|---|--|-----------------------------|--|--|
|                  | Report of Sales to a Qualifi                        |  | Include with<br>Form ST-100 |  |  |
|                  | Empire Zone Enterprise (Q<br>Eligible for Exemption | EZE)<br>For tax period:<br>March 1, 2009, through May 31, 2009<br>Due date:<br>Monday, June 22, 2009 |                             |  |  |
| Sales tax identi | fication number L                                   | egal name (Print ID number and name as shown on Form ST-100 or Certificate of A                      | uthority)                   |  |  |
|                  |   |  |                             |  |  |

## Who must file

Complete Form ST-100.9, *Quarterly Schedule Q*, if you file Form ST-100, *New York State and Local Quarterly Sales and Use Tax Return*, and you sold any tangible personal property or services eligible for exemption from New York State sales and use tax to a Qualified Empire Zone Enterprise (QEZE). A QEZE must use Form ST-121.6, *Qualified Empire Zone Enterprise* (*QEZE*) Exempt Purchase Certificate, to make eligible purchases exempt from the 4% New York State sales and use tax and the  $\frac{3}{8}$ % tax imposed within the Metropolitan Commuter Transportation District (MCTD).

If you must file Form ST-100.9, you must also complete Form ST-100. Report in Step 3 of Form ST-100 any taxable sales and purchases you are not reporting on this or any other schedule.

Local taxing jurisdictions in New York State may enact an exemption from their local tax for sales of tangible personal property and services to a QEZE. This enactment may be made only once a year, to cover the annual period March 1 through February 28/29. If a local jurisdiction does not enact the QEZE exemptions, tax will be charged at the local rate only and reported on pages 2 and 3 of this schedule. If a local jurisdiction enacts the QEZE exemptions, sales to QEZEs will be fully exempt from sales and use tax and will not be reported on this schedule. Fully exempt sales are reported only on Form ST-100, page 1, box 1, as part of your *Gross sales and services*. See Publication 718-Q, *Local Sales and Use Tax Rates on Sales to a Qualified Empire Zone Enterprise (QEZE),* for a listing of the local jurisdictions that enacted the QEZE exemptions.

## **Specific instructions**

**Identification number and name** — Print the sales tax identification number and legal name above, as shown on Form ST-100 or on your business's *Certificate of Authority* for sales and use tax. If you file single pages (e.g., printed from Web site), please **also** enter your sales tax identification number at the top of each page where space is provided.

**Column C** — **Taxable sales and services** — Report in Column C sales of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line. (Do not include these amounts in the individual jurisdiction lines on Form ST-100.) After entering information for all jurisdictions required, total Column C and enter the amount in box 7. Include this amount on Form ST-100, page 2, Column C, in box 3.

**Column D** — **Purchases subject to tax** — Report in Column D purchases of tangible personal property and services eligible for exemption only from the state rate, for each jurisdiction on the appropriate line.

Total Column D and enter the amount in box 8. Include this amount on Form ST-100, page 2, Column D, in box 4.

**Column F** — **Sales and use tax** — Add the Column C amount to the Column D amount, multiply the total by the tax rate in Column E, and enter the resulting tax in Column F.

Total Column F and enter the amount in box 9. Include this amount on Form ST-100, page 2, Column F, in box 5.

## Filing this schedule

File a completed Form ST-100.9 and any other attachments with Form ST-100 by the due date. Please be sure to keep a copy of your completed return for your records.

## Need help? and Privacy notification

See Form ST-100-I, Instructions for Form ST-100.



| Calculate sales and use taxes              |  |  |                                   |                                 |  |  |  |
|--|--|--|-----------------------------------|---------------------------------|--|--|--|
| Column A<br>Taxing jurisdiction            | Column B<br>Jurisdiction<br>code   | Column C<br>Taxable sales<br>and services  | Column D Purchases subject to tax | Column E<br>Tax rate            | Column F<br>Sales and use tax<br>(C + D) x E |  |  |
| Albany County                              | AL K0179   | .00  | .00                               | 4%                              |  |  |  |
| Allegany County                            | Sales to   | Sales to QEZEs are fully exempt from state and local sales and use tax in this jurisdiction. |                                   |                                 |  |  |  |
| Broome County                              | BR K0313   | .00  | .00                               | 4%                              |  |  |  |
| Cattaraugus County (outside the following) | CA K0499   | .00  | .00                               | 4%                              |  |  |  |
| Olean (city)                               | OL K0419   | .00  | .00                               | 4%                              |  |  |  |
| Salamanca (city)                           | SA K0429   | .00  | .00                               | 4%                              |  |  |  |
| Cayuga County (outside the following)      | Sales to   | QEZEs are fully exempt fro   | om state and local sales and      | d use tax ir                    | this jurisdiction.                           |  |  |
| Auburn (city)                              | Sales to QEZEs are fully exempt from state and local sales and use tax in this jurisdiction. |  |                                   |                                 |  |  |  |
| Chautauqua County                          | CH K0620   | .00  | .00                               |                                 | -  |  |  |
| Chemung County                             | CH K0708   | .00  | .00                               | 4%                              |  |  |  |
| Chenango County (outside the following)    | CH K0820   | .00  | .00                               | 4%                              |  |  |  |
| Norwich (city)                             | NO K0849   | .00  | .00                               | 4%                              |  |  |  |
| Clinton County                             | CL K0926   | .00  | .00                               | 4%                              |  |  |  |
| Columbia County                            | CO K1003   | .00  | .00                               | 4%                              |  |  |  |
| Cortland County                            | CO K1122   | .00  | .00                               | 4%                              |  |  |  |
| Delaware County                            | DE K1209   | .00  | .00                               | 4%                              |  |  |  |
| Dutchess County                            | DU K1318   | .00  | .00                               | 3¾%                             |  |  |  |
| Erie County                                |  | QEZEs are fully exempt fro   |                                   |                                 | this jurisdiction.                           |  |  |
| Essex County                               | ES K1513   | .00  | .00                               | 3¾%                             | <b>,</b>                                     |  |  |
| Franklin County                            | FR K1622   | .00  | .00                               | 4%                              |  |  |  |
| Fulton County (outside the following)      | FU K1799   | .00  | .00                               | 4%                              |  |  |  |
| Gloversville (city)                        | GL K1797   | .00  | .00                               | 4%                              |  |  |  |
| Johnstown (city)                           | JO K1798   | .00  | .00                               | 4%                              |  |  |  |
| Genesee County                             | GE K1895   | .00  | .00                               | 4%                              |  |  |  |
| Greene County                              | GR K1903   | .00  | .00                               | 4%                              |  |  |  |
| Hamilton County                            | HA K2002   | .00  | .00                               | 3%                              |  |  |  |
| Herkimer County                            |  | QEZEs are fully exempt fro   |                                   |                                 | this jurisdiction                            |  |  |
| Jefferson County                           | JE K2222   | .00  | .00                               | 3 <sup>3</sup> / <sub>4</sub> % |  |  |  |
| Lewis County                               | LE K2311   | .00  | .00                               | 33/4%                           |  |  |  |
| Livingston County                          | LI K2412   | .00  | .00                               | 4%                              |  |  |  |
| Madison County (outside the following)     | MA K2503   | .00  | .00                               | 4%                              |  |  |  |
| Oneida (city)                              | ON K2529   | .00  | .00                               | 4%                              |  |  |  |
| Monroe County                              | MO K2605   | .00  | .00                               | 4%                              |  |  |  |
| Montgomery County                          |  |  |                                   |                                 | this jurisdiction                            |  |  |
| Nassau County                              | NA K8248   | QEZEs are fully exempt fro<br>.00  |                                   | 4¼%                             |  |  |  |
| Niagara County                             |  | QEZEs are fully exempt fro   |                                   | 1 1                             | this jurisdiction                            |  |  |
| Oneida County (outside the following)      | ON K3026   | .00  | .00                               | 4 <sup>3</sup> / <sub>4</sub> % |  |  |  |
| Rome (city)                                | RO K3035   | .00  | .00                               | 4 <sup>3</sup> / <sub>4</sub> % |  |  |  |
| Utica (city)                               | UT K3083   | .00  | .00                               | 4 <sup>3</sup> / <sub>4</sub> % |  |  |  |
| Onondaga County                            | ON K3112   | .00  | .00                               | 4%                              |  |  |  |
| Ontario County                             | ON K3112<br>ON K3287   |  |                                   | 4%<br>31%%                      |  |  |  |
|  |  | .00  | .00                               | 3 <sup>1</sup> / <sub>8</sub> % |  |  |  |
| Orange County Orleans County               | OR K1395<br>OR K3473   | .00  | .00                               | 3%4%<br>4%                      |  |  |  |
|  | OR K3473<br>OS K3594   | .00  |                                   |                                 |  |  |  |
| Oswego County (outside the following)      |  | .00  | .00                               | 4%                              |  |  |  |
| Oswego (city)                              | OS K3548   | .00  | .00                               | 4%                              |  |  |  |
| Otsego County                              | OT K3618   | .00  | .00                               | 4%                              |  |  |  |

1

2

.00

3

.00

110

**Quarterly Schedule Q** 

Sales tax identification number

Page 2 of 4 ST-100.9 (3/09)

Column subtotals; also enter on page 3, boxes 4, 5, and 6:

| Quarterly Schedule Q 110 Sales tax id                        | lentification number             |   |   | ST-100.9                           | <b>)</b> (3/09) <b>Pa</b>                     | <b>ge 3</b> of 4 |
|--|----------------------------------|---|---|------------------------------------|---|------------------|
| Column A<br>Taxing jurisdiction                              | Column B<br>Jurisdiction<br>code | Column C<br>Taxable sales<br>and services                               | Column D<br>+ Purchases subject ><br>to tax                             | Column E<br><b>&lt; Tax rate =</b> | Column<br>Sales and u<br>(C + D)              | ise tax          |
| Putnam County  | PU K3732                         | .00   | .00   | 4%                                 |   |                  |
| Rensselaer County  | RE K3875                         | .00   | .00   | 4%                                 |   |                  |
| Rockland County  | RO K3927                         | .00   | .00   | 4%                                 |   |                  |
| St. Lawrence County  | ST K4087                         | .00   | .00   | 3%                                 |   |                  |
| Saratoga County (outside the following)                      | SA K4133                         | .00   | .00   | 3%                                 |   |                  |
| Saratoga Springs (city)                                      | SA K4124                         | .00   | .00   | 3%                                 |   |                  |
| Schenectady County   | SC K4250                         | .00   | .00   | 4%                                 |   |                  |
| Schoharie County   | SC K4311                         | .00   | .00   | 4%                                 |   |                  |
| Schuyler County  | SC K4403                         | .00   | .00   | 4%                                 |   |                  |
| Seneca County  | SE K4518                         | .00   | .00   | 4%                                 |   |                  |
| Steuben County (outside the following)                       | ST K4688                         | .00   | .00   | 4%                                 |   |                  |
| Corning (city)   | CO K4616                         | .00   | .00   | 4%                                 |   |                  |
| Hornell (city)   | HO K4630                         | .00   | .00   | 4%                                 |   |                  |
| Suffolk County   | SU K4768                         | .00   | .00   | 41⁄4%                              |   |                  |
| Sullivan County  | SU K4805                         | .00   | .00   | 4%                                 |   |                  |
| Tioga County   | TI K4918                         | .00   | .00   | 4%                                 |   |                  |
| Tompkins County (outside the following)                      | TO K5096                         | .00   | .00   | 4%                                 |   |                  |
| Ithaca (city)  | IT K5013                         | .00   | .00   | 4%                                 |   |                  |
| Ulster County  | UL K5130                         | .00   | .00   | 4%                                 |   |                  |
| Warren County (outside the following)                        | WA K5292                         | .00   | .00   | 3%                                 |   |                  |
| Glens Falls (city)   | GL K5212                         | .00   | .00   | 3%                                 |   |                  |
| Washington County  | WA K5302                         | .00   | .00   | 3%                                 |   |                  |
| Wayne County   | WA K5411                         | .00   | .00   | 4%                                 |   |                  |
| Westchester County (outside the following)                   | WE K5535                         | .00   | .00   | 3%                                 |   |                  |
| Mount Vernon (city)  | MO K5524                         | .00   | .00   | 4%                                 |   |                  |
| New Rochelle (city)  | NE K6893                         | .00   | .00   | 4%                                 |   |                  |
| White Plains (city)  | WH K6512                         | .00   | .00   | 3¾%                                |   |                  |
| Yonkers (city)   | YO K6564                         | .00   | .00   | 4%                                 |   |                  |
| Wyoming County   | WY K5605                         | .00   | .00   | 4%                                 |   |                  |
| Yates County   | YA K5712                         | .00   | .00   | 4%                                 |   |                  |
| New York City [includes counties of Bronx, Kings (Brooklyn), |                                  |   |   |                                    |   |                  |
| New York (Manhattan), Queens, and Richmond (Staten Island)]  | NE K8046                         | .00   | .00   | 4%                                 |   |                  |
|  | 1                                | 4   | 5   |                                    | 6   |                  |
| Column subtotals from page 2, boxes 1, 2, and 3:             |                                  | .00   |   |                                    |   |                  |
| Column Subtotals from page 2, boxes                          | 7                                | 8   |   | 9                                  |   |                  |
| Column totals for all ju                                     | .00                              | .00   |   | -                                  |   |                  |
|  |                                  | ▲ Include this amount on<br>Form ST-100, page 2,<br>Column C. in box 3. | ▲ Include this amount on<br>Form ST-100, page 2,<br>Column D. in box 4. | ]                                  | Include t<br>on Form ST-10<br>Column F. in be |                  |

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