New York State Department of Taxation and Finance

Retailers of Non-Highway Diesel Motor Fuel Only - Receipts and Sales

PT-106.1/201.1
(9/11)

Read instructions carefully. Keep a copy of this completed form for your records.

Name of distributor	Federal employer identification number (EIN)	Month/year or quarterly period

Part 1 - Receipts of non-highway diesel motor fuel in New York State from sources outside this state

For each out-of-state supplier from whom **you imported** non-highway diesel motor fuel, enter the (1) date (various receipts during the period may be reported on one line without the date entry), (2) supplier's name and address, (3) supplier's EIN, (4) code for each product type, and (5) total gallons of each product type that you imported during the period. If non-highway diesel motor fuel has been imported from your own out-of-state facilities during the period, enter the name and address of each facility, the code for each product type, and the total gallons of each product type. Include all gallons shipped directly to **any** of your facilities or customers in New York State.

Date	Name and address of supplier	EIN	Product Code*	Gallons

Total gallons *(enter here and on line 2, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)* .....

Part 2 - Receipts of non-highway diesel motor fuel in New York State from sources within this state

For each supplier from whom **you purchased or received** non-highway diesel motor fuel in New York State, enter the (1) date (various receipts during the period may be reported on one line without the date entry), (2) supplier's name, (3) supplier's EIN, (4) code for each product type, and (5) total gallons of each product type that you purchased or received untaxed (for which you provided a completed Form FT-1001). Include all gallons shipped directly to **any** of your facilities or customers in New York State.

Date	Name of supplier	EIN	Product Code*	Gallons

Total gallons *(enter here and on line 3, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)* .....

* From Publication 902, *Product Codes for Fuels*

Part 3 - Sales of non-highway diesel motor fuel to exempt organizations

For each sale (except a sale for residential heating/cooling) to exempt organizations qualified under Tax Law section 1116(a)(4) or 1116(a)(5) for use off New York State public highways without passing through the tax, enter the (1) date, (2) exempt organization's name and address, (3) exempt organization number, and (4) number of gallons sold. Total the number of gallons shown in the *Gallons* column.

You must have Form FT-1021-A, *Certification for Purchases of Non-highway Diesel Motor Fuel or Residual Petroleum Product by Certain Exempt Organizations,* on file to cover such sales. Include below only those gallons which qualified for the exempt organization exemption on Form FT-1021-A.

Date	Name and address of exempt organization	Exempt organization number	Gallons

Total gallons *(enter here and on line 10, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)* .....

Part 4 - Sales of non-highway diesel motor fuel to manufacturers for use in manufacturing

For each purchaser to whom you sold non-highway diesel motor fuel for use in manufacturing without passing through the tax, enter the (1) date, (2) purchaser's name and address, (3) the purchaser's EIN, and (4) number of gallons sold. Also include non-highway diesel motor fuel that you used for such purposes. Total the number of gallons shown in the *Gallons* column.

You must have Form FT-1012, *Manufacturing Certification for Non-highway Diesel Motor Fuel and Residual Petroleum Product,* on file to cover such sales. Include below only those gallons that qualified for the manufacturing exemption on Form FT-1012.

Date	Name and address of purchaser	EIN	Gallons

Total gallons *(enter here and on line 11, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)* .....

Part 5 - Sales of non-highway diesel motor fuel to New York State, its municipalities or to the United States government

For each sale to a governmental entity that you sold without passing through the tax, enter the (1) date, (2) governmental entity's name, (3) contract or approval number, and (4) number of gallons sold.

You must have an invoice indicating the governmental entity as the purchaser on file to cover such sales. Include below only those gallons that qualified as a sale to the governmental entity.

Date	Name of governmental entity	Contract or approval number	Gallons

Total gallons *(enter here and on line 12, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)* .....

Part 6 - Sales of railroad diesel

For each purchaser to whom you sold railroad diesel, enter the (1) date, (2) purchaser's name and address, (3) the purchaser's EIN, and (4) number of gallons sold. Total the number of gallons shown in the *Gallons* column.

You must have Form PT-303, *Railroad Exemption Certificate for Diesel Motor Fuel*, on file to cover these sales.

Date	Name and address of purchaser	EIN	Product Code*	Gallons

1	Total gallons	**1**
2	Gallons of non-highway B20 *(enter here and on line 22, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)*	**2**
3	Other gallons *(subtract line 2 from line 1 and enter here and on line 23, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)*	**3**

Part 7 - Sales or use of non-highway diesel motor fuel for farming

For each purchaser to whom you sold non-highway diesel motor fuel for farming, enter the (1) date, (2) purchaser's name and address, (3) the purchaser's EIN, and (4) number of gallons sold. In column A, include only gallons sold that will be consumed directly and exclusively in the production phase of farming. Include other gallons in column B.

You must have Form FT-1004, *Certificate for Purchases of Non-Highway Diesel Motor Fuel or Residual Petroleum Product for Farmers and Commercial Horse Boarding Operation*, on file to cover these sales. If you are a farmer, also include gallons you used for farming.

Date	Name and address of purchaser	EIN	Product Code*	**A** Gallons used directly and exclusively in the production phase	**B** Other gallons

1	Total gallons used directly and exclusively in the production phase *(enter here and on line 9, of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)*	**1**	
2	Total other gallons *(total column B)*	**2**	
3	Gallons of non-highway B20 included in column B *(enter here and include in gallons on line 20 of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)*	**3**	
4	Other gallons *(subtract line 3 from line 2; enter here and include in gallons on line 21 of either Form PT-106, for monthly filers, or Form PT-201, for quarterly filers)*	**4**	