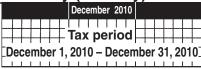


**New York State and Local** 

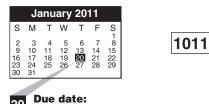
**Sales and Use Tax Return** 

for Part-Quarterly (Monthly) Filers

## Part-Quarterly (Monthly) ST-809



Sales tax identification number						I			I	1	I
Legal name (print ID number and legal name as it appears on the Certificate of Authority)											
DBA (doing business as) name											
Number and street											



## 20 Thursday, January 20, 2011

You will be responsible for penalty and interest if your return and any payment due is not postmarked or electronically filed by this date.

City, state, ZIP code

No tax due? Enter your gross sales and services in box 1 of Step 1 below; enter *none* in boxes 2 and 3. You **must** file by the due date even if no tax is due. There is a \$50 penalty for late filing of a no-tax-due return. See 1 in instructions.

Complete Step 1 or Step 2, but not both. See 3 in instructions.									
business information changed?	in the box to the right and enter new mailing address above. See 2 in instructions								
Has your address or	If so, visit our Web site at www.nystax.gov and see the change my_address option for further instructions, or mark an X								

## Step 1 of 3 Long method of calculating tax due

1	Enter total gross sales and services (to nearest dollar; see 4 in instru	uctions)		2	.00				
2	Enter total taxable sales and services (to nearest dollar; see 6 in inst	3	.00						
3	Enter total purchases subject to tax (to nearest dollar; see 6 in instru	ictions)			.00				
5	Sales and use tax (see 7 in instructions) Credit for prepaid sales tax (see 8 in instructions)	5							
	Net tax due (subtract box 5 amount from box 4 amount)			6					
	Credits not identified (attachments required, see 9 in instructions)								
8	Advance payments (see 10 in instructions)	8							
	Add box 7 amount to box 8 amount			9					
10	Sales and use tax due (subtract box 9 amount from box 6 amount)			10					
	Penalty and interest (see 11 in instructions)		11						
				12					
12	Amount due (add box 10 amount to box 11 amount; see 12 in instruction	ns) Pay this an	nount						
St	Step 2 of 3 Short method of calculating tax due								
1	Comparable quarter of previous year (see 13 in instructions)*	1							
	Tax due (one-third of box 1 amount)	2							
3	Credit for prepaid sales tax (see 14 in instructions)	3							
4	Net tax due (subtract box 3 amount from box 2 amount)			4					
5	Credits not identified (attachments required, see 15 in instructions)	5							
6	Advance payments (see 16 in instructions)	6							
7	Add box 5 amount to box 6 amount			7					
8	Sales and use tax due (subtract box 7 amount from box 4 amount)		8						
9	Penalty and interest (see 17 in instructions)			9					
10	Amount due (add box 8 amount to box 9 amount; see 18 in instructions	) Pay this an	nount	10					
*Inc	*Include short method adjustment in box 1 (see Short method adjustment on page 3 of instructions.) For office use only								
	LocalityAdjustment	- /		-					

Page 2 of 2	<b>ST-809</b> (12/10)	Sales tax identification	n number			10	011	Part-Quarte	erly (Monthly)	
Step 3 of Please be sur	3 Sign and mail this re to keep a completed c	s return opy for your records.	Must be postma See below for c				pe cons	idered filed or	n time.	
	Do you want to allow a	nother person to discuss	s this return with	the Tax Dept	? (see instructio	ns) Yes	(comp	plete the followin	g) No 🗌	
Third – party	Designee's name		Designee's phone ( )	e number		Personal ide number (PIN		cation		
designee	Designee's e-mail addre	SS								
Printed name of	taxpayer			Title _						
Taxpayer's e-mai	il address									
Signature of taxp	Dayer			Date	te	aytime Ilephone (	)			
Printed name of preparer's firm <i>(or yours if self-employed)</i>										
Preparer's addre	SS									
Preparer's e-mai	l address					NYT	oarer's PRIN*			
Signature of pre	parer, if other than taxpayer				te	aytime Ilephone (	)			
*See 2 in ins	tructions					ck payable to I	Vew Yo	rk State Sale	s Tax.	
w 🕑 🖉	here to mail you	r return and attac	chments		David Sample 100 Elm Street Albany, NY 1220	03	DAT	<sub>re</sub> January 10,		
Α	ddress envelope to:	NYS SALES TAX PRO PO BOX 15172 ALBANY NY 12212-5			First Stat	w York State Sale (your payment		A	\$ X.XXX.XX DOLLARS	
	using a private delivery rvice, see 🞱 in instruc	service rather than the	U.S. Postal		00-0000000 Don't for	ST-809 12/31/10 get to write your s and 12/31/10.	sales tax		forget to our check	

## Need help?

See Form ST-809-I, Instructions for Form ST-809.