

	January 2011						
	Tax period						
January 1, 2011 – January 31, 2011							

New York State and Local	
Sales and Use Tax Return	
for Part-Quarterly (Monthly)	Filers

			February 2011
	Sales tax identification number		S M T W T F S
	Legal name (print ID number and legal name as it appears on the Certificat	te of Authority)	- 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
	DBA (doing business as) name		
	,		Due date:
	Number and street		Tuesday, February 22, 2011 You will be responsible for penalty and interes
	City, state, ZIP code		if your return and any payment due is not postmarked or electronically filed by this date.
N.	tax due? Enter your gross sales and services in box 1 of Step 1 below; er	nter <i>nane</i> in hoxes 2 and 3. You	must file by the due date even if no tax is due
NU	tax due? There is a \$50 penalty for late filing of a no-tax-due return. S		The by the day date even in he tax to due.
	s your address or If so, visit our Web site at www.nystax.gov ar in the box to the right and enter new mailing a		tion for further instructions, or mark an X tions
Со	omplete Step 1 or Step 2, but not both. See 3 in instruction	ons.	
	ep 1 of 3 Long method of calculating tax due		
J	lep 1 of 5 Long method of calculating tax due		1
1	Enter total gross sales and services (to nearest dollar; see 4 in inst	tructions)	
•	Effici total gross sales and services (to hearest dollar, see	ructions,	2
2	Enter total taxable sales and services (to nearest dollar; see 5 in ins	structions)	
_		,	3
3	Enter total purchases subject to tax (to nearest dollar; see 6 in inst	ructions)	
4	Sales and use tax (see 7 in instructions)	4	
5	Credit for prepaid sales tax (see 8 in instructions)	5	
6	Net tax due (subtract box 5 amount from box 4 amount)		6
	Credits not identified (attachments required, see 9 in instructions)		
	Advance payments (see 10 in instructions)		
	Add box 7 amount to box 8 amount		9
	Sales and use tax due (subtract box 9 amount from box 6 amount)		
	Penalty and interest (see 11 in instructions)		
•	in that y and interest (555 Winnerdeliche)		12
12	Amount due (add box 10 amount to box 11 amount; see 12 in instructi	ions) Pav this a	mount
St	ep 2 of 3 Short method of calculating tax due		
1	Comparable quarter of previous year (see 13 in instructions)*	1	
	Tax due (one-third of box 1 amount)	1 - 1	
	Credit for prepaid sales tax (see 14 in instructions)		
	Net tax due (subtract box 3 amount from box 2 amount)		4
	Credits not identified (attachments required, see 15 in instructions)	5	
			+
	Advance payments (see 6 in instructions)	====================================	7
	Sales and use tax due (subtract box 7 amount from box 4 amount)		
9	Penalty and interest (see 17 in instructions)		10
10	Amount due (add box 8 amount to box 9 amount; see 18 in instruction	ns) Pay this a	
"Inc	clude short method adjustment in box 1 (see Short method adjustment	on page 3 of instructions.)	For office use only
	Locality Adjustment		1

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Page 2 of 2	ST-809 (1/11)	Sales tax identification	number			1111	1 Part-Qu	arterly (Monthly)
Step 3 of Please be sui	3 Sign and mail this re to keep a completed co		Must be postma See below for o			, 22, 2011, to be o	onsidered file	ed on time.
	Do you want to allow an	other person to discuss	this return with	the Tax Dept	t? (see instruction	ns) Yes (d	complete the fo	llowing) No
Third – party	Designee's name Designee's phone number ()			Personal identification number (PIN)				
designee	Designee's e-mail address	8						
Printed name of	Printed name of taxpayer Title							
Taxpayer's e-ma	il address							
Signature of tax	payer			Date	te	aytime lephone ()	
Printed name of	preparer's firm (or yours if self	-employed)			Fi id	rm's employer entification number* Preparer's		
Preparer's addre	ess					PTIN*		
Preparer's e-ma	Preparer's e-mail address NYTPRIN*							
Signature of pre	parer, if other than taxpayer					aytime lephone ()	
*See ② in instructions				✓ Make check payable to New York State Sales Tax.				
See Will instructions				David Sample 100 Elm Street		Fahrus	2971	
∤ 🀠 w	Where to mail your return and attachments 100 Elm Street Albany, NY 12203 DATE February 10, 2011 DATE February 10, 2						19 10, 2011	
,	Address spreadons to		CECCINC		PAY TO THE NO	w York State Sales T		\$ X,XXX.XX
<i>-</i>	· · · · · · · · · · · · · · · · · · ·	PO BOX 15172				(your payment amo	ount) /	DOLLARS
	ALBANY NY 12212-51		72		First State Bank			d Lough
If using a private delivery service rather that		ervice rather than the	he U.S. Postal		00-0000000	ST-809 1/31/11	A	CHAPRE !
Se	rvice, see 20 in instructions for the correct addres		ress.	?SS.		get to write your sale and <i>1/31/11</i> .		Don't forget to sign your check

Need help?

See Form ST-809-I, Instructions for Form ST-809.