

New York State and Local Sales and Use Tax Return for Part-Quarterly (Monthly) Filers

Part-	Qι	ıa	rt	e	r	ly	(N	lc	r	ıt	h	ly	/)	•	S	Ţ	-8	80	9
						December 2013														
	7	+				E	T	ax	٦ ا	e	ric	00	1	1						
	De	ce	m							- D										3_

January 2014

Sales tax identification number		S M T W T F S
Legal name (print ID number and legal name as it appears on the Certifica	5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	
DBA (doing business as) name		Due date:
Number and street	Tuesday, January 21, 2014 You will be responsible for penalty and interest	
City, state, ZIP code	if your return and any payment due is not electronically filed or postmarked by this date.	
Mandate to use Sales Tax Web File - Most filers fall under this requi	rement; see Form ST-809-I.	
No tax due? Enter your gross sales and services in box 1 of Step 1 below; e There is a \$50 penalty for late filing of a no-tax-due return.		st file by the due date even if no tax is due.
Has your address or If so, visit our Web site (see <i>Need help?</i> in Fourier business information changed?		
Complete Step 1 or Step 2, but not both. See 3 in instruct	ions.	
Step 1 of 3 Long method of calculating tax due		
otop i oro zong momou or ourousumg tax duo		1
1 Enter total gross sales and services (to nearest dollar; see 4 in ins	2	
2 Enter total taxable sales and services (to nearest dollar; see 5 in ir		
3 Enter total purchases subject to tax (to nearest dollar; see 6 in ins		
 4 Sales and use tax (see 7 in instructions) 5 Credit for prepaid sales tax (see 8 in instructions) 	4	
5 Credit for prepaid sales tax (see 8 in instructions)	5	
6 Net tax due (subtract box 5 amount from box 4 amount)		6
7 Credits not identified (attachments required, see 9 in instructions)		
8 Advance payments (see 10 in instructions)	8	
9 Add box 7 amount to box 8 amount		
10 Sales and use tax due (subtract box 9 amount from box 6 amount)		
11 Penalty and interest (see 11 in instructions)	11	
12 Amount due (add box 10 amount to box 11 amount; see 12 in instruc	tions) Pay this amo	unt 12
Step 2 of 3 Short method of calculating tax due		
1 Comparable quarter of previous year (see 13 in instructions)*	1	
2 Tax due (one-third of box 1 amount)		
3 Credit for prepaid sales tax (see 14 in instructions)		
4 Net tax due (subtract box 3 amount from box 2 amount)		4
5 Credits not identified (attachments required, see 15 in instructions)	5	
6 Advance payments (see 16 in instructions)	6	
7 Add box 5 amount to box 6 amount		7
8 Sales and use tax due (subtract box 7 amount from box 4 amount)		
9 Penalty and interest (see 17 in instructions)		
The state of the s		10
10 Amount due (add box 8 amount to box 9 amount; see 18 in instruction	ons) Pay this amo	unt

*Include short method adjustment in box 1 (see *Short method adjustment* on page 3 of instructions.) | For office use only Locality Adjustment

9000112130094 **ST-809** (12/13) **Page 1** of 2

Page 2 of 2	ST-809 (12/13)	Sales tax identification	n number					1014	Part-Qu	uarterly (Monthly)			
Step 3 of 3 Sign and mail this return Please be sure to keep a completed copy for your records. Must be postmarked by Tuesday, January 21, 2014, to be considered filed on time. See below for complete mailing information.														
	Do you want to allow another	person to discus	tions) Yes (complete the following) No											
Third – party	Designee's name		Designee's ph	none number	,			sonal identification hber (PIN)						
designee	Designee's e-mail address													
Printed name of	taxpayer			Т	ïtle									
Taxpayer's e-ma	il address													
Signature of tax	payer			Date	_		Daytime telephone)						
Printed name of		Firm's employer identification number* Preparer's												
Preparer's address PTIN*														
Preparer's e-mail address NYTPRIN*														
Signature of pre	parer, if other than taxpayer						Daytime telephone)						
*See ② in instructions						✓ Make check payable to New York State Sales Tax								
			- 11	David Sample 100 Elm Stree	ry 10, 201	2971								
Where to file your return and attachments								1						
W			ORDER OF		ate Sales Tax	., ^	\$ X,X	XX.XX						
att	you are not required to Web F achments to: NYS Sales Tax I pany NY 12212-5168)	turn and Box 15168,		- 11		(your payment amount) DOL rst State Bank 0000000 ST-809 12/31/13								
If u Se	using a private delivery service rvice, see 20 in instructions for	U.S. Postal dress.		L	Don't fe	orget to write	tet to write your sales tax ID#, Don't forget to sign your check							

Need help?

See Form ST-809-I, Instructions for Form ST-809.