

Column totals:

Include this column

Column C, in box 3.

total on Form ST-100, page 2,

Include this column

total on Form ST-100, page 2, Column D, in box 4.

Include this column total on Form ST-100, page 2, Column F, in box 5.



Quarterly Schedule T Instructions

Report transactions for the period March 1, 2015, through May 31, 2015.

Who must file

Complete and file Form ST-100.8, *Quarterly Schedule T*, if you:

- Provide telephone and telegraph service (including residential service) in the city school districts (including the counties and cities in which they are located) listed on Form ST-100.8.
- Purchased the above services or property without payment of tax (under direct payment permits, exempt purchase certificates, or otherwise).

If you must file Form ST-100.8, you must also complete Form ST-100, *New York State and Local Quarterly Sales and Use Tax Return*. Report in Step 3 of Form ST-100 any taxable sales and purchases not being reported on this or any other schedule.

Specific instructions

Identification number and name — Print the sales tax identification number and legal name as shown on Form ST-100 or on your business's *Certificate of Authority* for sales and use tax.

Credits — Reduce the amount of taxable sales and services to be entered on a jurisdiction line by the amount of any credits related to that jurisdiction. If the result is a negative number, precede it with a minus sign (-). Mark an **X** in the *Are you claiming any credits* box on page 1 of Form ST-100 and include the credit amount in the total amount of credits claimed box.

You must also complete Form ST-100-ATT, New York State and Local Quarterly Sales and Use Tax Credit Worksheet, to provide information regarding the types of credits you claimed.

Enter in Column C your taxable sales of telephone services (including telephone answering services) or telegraph services to customers located in the taxing jurisdictions listed. Report in Column D your purchases of the services listed above that were made without payment of tax (under direct payment permits, exempt purchase certificates, or otherwise).

For each jurisdiction, add the Column C amount to the Column D amount, multiply the total by the tax rate in Column E, and enter the resulting tax in Column F. After entering information for all jurisdictions required, separately total Columns C, D, and F. Include the column totals on Form ST-100, per column instructions on page 1 of this schedule. **Note:** Include all other sales of telephone services, telephone answering services, or telegraph services in localities not listed on Form ST-100.8, in the amount reported on Form ST-100, in Step 3. Use Form ST-100 (or other schedules) for reporting other purchases subject to tax upon which the tax has not been paid. Users who have not paid tax must report their taxable usage of utilities purchased in New York on Form ST-100.8, or on the appropriate jurisdiction line on Form ST-100.

Filing this schedule

File a completed Form ST-100.8 and any other attachments with Form ST-100 by the due date. Be sure to keep a copy of your completed return for your records.

Need help? and Privacy notification

See Form ST-100-I, Instructions for Form ST-100.



