



# PT-100

(3/18)

Department of Taxation and Finance

## Petroleum Business Tax Return

Tax Law – Articles 12-A and 13-A

0318

For office use only

Use this form to report transactions for the month of **March 2018**. This return must be filed by **April 20, 2018**.

|                                      |                                  |   |
|--------------------------------------|----------------------------------|---|
| Employer identification number (EIN) | Business telephone number<br>( ) | <b>Change of business information</b> - You can update your address and other business information by visiting our website (see <i>Need help?</i> in Form PT-100-I). Select the option to change your address for further instructions. For more information, see <i>Changes in business information</i> in the instructions. |
| Legal name                           |                                  |   |
| DBA                                  |                                  |   |
| Street                               |                                  |   |
| City, state, ZIP code                |                                  |   |

Read Form PT-100-I, *Instructions for Form PT-100*, carefully. Keep a copy of this completed form for your records.

|  |                  |
|--|------------------|
| <b>Payment</b> – Attach your check or money order payable in U.S. funds to: <b>Commissioner of Taxation and Finance</b> .<br>Mail to: NYS TAX DEPARTMENT, PO BOX 15197, ALBANY NY 12212-5197 | Payment enclosed |
|--|------------------|

Type of filer – Mark an X in all boxes that apply. You must submit the appropriate attachments for each box marked.

|           |   | Totals    |     |
|-----------|---|-----------|-----|
| <b>1</b>  | <input type="checkbox"/> <b>Motor fuel</b> (registered as a distributor of motor fuel or as a liquefied petroleum gas fuel permittee)<br>(from Form PT-101, line 29) .....  | <b>1</b>  |     |
| <b>2</b>  | <input type="checkbox"/> <b>Diesel motor fuel</b> (registered as a distributor of diesel motor fuel)<br>(from Form PT-102, line 48) .....   | <b>2</b>  |     |
| <b>3</b>  | <input type="checkbox"/> <b>Residuals</b> (registered as a residual petroleum product business)<br>(from Form PT-103, line 27) .....  | <b>3</b>  |     |
| <b>4</b>  | <input type="checkbox"/> <b>Tax on kero-jet fuel</b> (registered as a distributor of diesel motor fuel, distributor of kero-jet fuel only,<br>or as an aviation fuel business) (from Form PT-104, line 17) .....  | <b>4</b>  |     |
| <b>5</b>  | <input type="checkbox"/> <b>Electric corporations</b> (from Form PT-105, line 3) .....  | <b>5</b>  | ( ) |
| <b>6</b>  | <input type="checkbox"/> <b>Retailers of non-highway diesel motor fuel only</b> (registered as a retailer of non-highway<br>diesel motor fuel only) (from Form PT-106, line 28) .....   | <b>6</b>  |     |
| <b>7</b>  | Subtotal of tax due (add lines 1 through 6) .....   | <b>7</b>  |     |
| <b>8</b>  | Credits from prior month's return .....   | <b>8</b>  |     |
| <b>9</b>  | Tax due after credits (subtract line 8 from line 7) .....   | <b>9</b>  |     |
| <b>10</b> | Refund/reimbursement from Form PT-100-B (attach Form PT-100-B) .....  | <b>10</b> |     |
| <b>11</b> | Balance due (add lines 9 and 10; if an overpayment, enter 0 and enter the overpayment amount on line 17 below) ...  | <b>11</b> |     |
| <b>12</b> | Current period electronic funds transfer or certified check payment already made (mark appropriate box)<br><input type="checkbox"/> <b>A</b> - based on actual tax due for the period March 1 through March 22, 2018<br>or<br><input type="checkbox"/> <b>E</b> - based on last year's comparable period (March 2017) ..... | <b>12</b> |     |
| <b>13</b> | Net balance due (subtract line 12 from line 11) .....   | <b>13</b> |     |
| <b>14</b> | Penalties (see instructions) .....  | <b>14</b> |     |
| <b>15</b> | Interest (see instructions) .....   | <b>15</b> |     |
| <b>16</b> | Total amount due (add lines 13, 14, and 15) .....   | <b>16</b> |     |
| <b>17</b> | Overpayment (see line 11) .....   | <b>17</b> |     |
| <b>18</b> | Amount to be credited to next month's return .....  | <b>18</b> |     |
| <b>19</b> | Amount to be refunded (see instructions) .....  | <b>19</b> |     |

I am a sales tax exempt organization and not subject to the Article 13-A tax on petroleum businesses (see instructions).

My exemption number is \_\_\_\_\_.

I certify that this business is duly licensed or registered to deal in each of the products that are being reported and that this return, including any accompanying riders, is to the best of my knowledge and belief true, correct, and complete.

|   |  |                    |                         |
|---|--|--------------------|-------------------------|
| <b>Authorized person</b>                      | Signature of authorized person                     | Official title     |                         |
|   | E-mail address of authorized person                | Date               |                         |
| <b>Paid preparer use only</b><br>(see instr.) | Firm's name (or yours if self-employed)            | Firm's EIN         | Preparer's PTIN or SSN  |
|   | Signature of individual preparing this return      | Address            | City State ZIP code     |
|   | E-mail address of individual preparing this return | Preparer's NYTPRIN | NYTPRIN excl. code Date |



# Change in Mailing Address for Petroleum Business Tax Returns

The mailing address changed for all petroleum business tax returns. The mailing address is (see *Private delivery services* below):

**NYS TAX DEPARTMENT  
PO BOX 15197  
ALBANY NY 12212-5197**

**Note:** Forms mailed to old addresses may be delayed in processing.

## Private delivery services

If you choose, you may use a private delivery service, instead of the U.S. Postal Service, to mail in your form and tax payment. However, if, at a later date, you need to establish the date you filed or paid your tax, you cannot use the date recorded by a private delivery service **unless** you used a delivery service that has been designated by the U.S. Secretary of the Treasury or the Commissioner of Taxation and Finance. (Currently designated delivery services are listed in Publication 55, *Designated Private Delivery Services*. See *Need help?* for information on obtaining forms and publications.) If you have used a designated private delivery service and need to establish the date you filed your form, contact that private delivery service for instructions on how to obtain written proof of the date your form was given to the delivery service for delivery.

If you are using a private delivery service, send to:

**NYS TAX DEPARTMENT  
RPC – MISC TAX  
90 COHOES AVE  
GREEN ISLAND NY 12183**

## Need help?



Visit our website at **[www.tax.ny.gov](http://www.tax.ny.gov)**

- get information and manage your taxes online
- check for new online services and features

## Telephone assistance

|  |  |
|--|--|
| Miscellaneous Tax Information Center:          | 518-457-5735                                 |
| To order forms and publications:               | 518-457-5431                                 |
| Text Telephone (TTY) or TDD<br>equipment users | Dial 7-1-1 for the<br>New York Relay Service |