

## New York State and Local Sales and Use Tax Return for Part-Quarterly (Monthly) Filers

July	2019	

**Tax period**July 1, 2019 – July 31, 2019

Legal name (print ID number and legal name as it appears on the Certificate of Authority)  DBA (doing business as) name  Number and street  City, state, ZIP code  City, state, ZIP code  Mandate to use Sales Tax Web File - Most filers fall under this requirement. See Form ST-809-I, Instructions for Form ST-809.  No tax due? Enter your gross sales and services in box 1 of Step 1 below, enter none in boxes 2 and 3. You must file by the due date even if no tax is due. There is a \$50 ponalty for late filing of a no-tax-due return. See instructions after the power of the property of the due date even if no tax is due. There is a \$50 ponalty for late filing of a no-tax-due return. See instructions after the power of the property of the due date even if no tax is due. There is a \$50 ponalty for late filing of a no-tax-due return. See instructions and see the change my address or business information changed? or mark an X in the box to the right and enter new mailing address above. See instructions.  Complete Step 1 or Step 2, but not both.  Step 1 Long method of calculating tax due (see instructions)  1 Enter total gross sales and services (to nearest dollar)	Sales tax identification number		August 2019
DBA (doing business as) name  Number and street  Number and street  City, state, ZIP code  Mandate to use Sales Tax Web File - Most filers fall under this requirement. See Form ST-809-I, Instructions full the responsible for penalty and interest if your return and any payment due is not electronically filed or postmarked by this date.  Mandate to use Sales Tax Web File - Most filers fall under this requirement. See Form ST-809-I, Instructions for most and the state of the control of of the c	<b>/</b>	S M T W T F S	
Due date: Tuesday, August 20, 2019   Tuesday,	Legal name (print ID number and legal name as it appears on the Certifica	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	
Number and street  City, state, ZIP code  City, state, ZIP code  Mandate to use Sales Tax Web File - Most filers fall under this requirement. See Form ST-809-I, Instructions for Form ST-809.  No tax due? Enter your gross sales and services in box 1 of Step 1 below, enter none in boxes 2 and 3. You must file by the due date even if no tax is due. There is a \$50 penalty for late filing of a no-tax-due return. See instructions.  Has your address or If so, visit our website (see Need help? in instructions) and see the change my address option for further instructions business information changed? or mark an X in the box to the right and enter new mailing address above. See instructions.  Complete Step 1 or Step 2, but not both.  Step 1 Long method of calculating tax due (see instructions)  1 Enter total gross sales and services (to nearest dollar)  2 Enter total taxable sales and services (to nearest dollar)  3 Senter total purchases subject to tax (to nearest dollar)  4 Sales and use tax  5 Credit for prepaid sales tax  6 Net tax due (subtract box 5 amount from box 4 amount)  7 Credits not identified (attachments required)  9 Add box 7 amount to box 8 amount  10 Sales and use tax use (subtract box 1 amount)  11 Penalty and interest  12 Amount due (add box 10 amount to box 11 amount)  12 Tax due (subtract box 3 amount from box 4 amount)  13 Credit for prepaid sales tax  4 Net tax due (subtract box 3 amount from box 4 amount)  15 Credits not identified (attachments required)  16 Credits not identified (attachments required)  17 Credits not deed box 1 amount, box 1 (see instructions)  18 Credit for prepaid sales tax  19 Add box 7 amount to box 8 amount from box 4 amount)  10 Sales and use tax due (subtract box 3 amount from box 4 amount)  11 Penalty and interest  12 Tax due (son third of box 1 amount)  13 Credit for prepaid sales tax  14 Net tax due (subtract box 3 amount from box 4 amount)  15 Credits not identified (attachments required)  16 Credits not identified (attachments required)  17 Add box 5 amount to box	DBA (doing business as) name		
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Page 2	of 2	<b>ST-809</b> (7/19)	Sales tax identification number					0520	Part-Q	uarterly (Monthly
		n and mail this return ( to keep a completed copy fo		Must be postmarke s. See below for com	,	, o ,	<b>019</b> , to	be cons	idered file	ed on time.
		Do you want to allow another person to discuss this return with the Tax Dept? (see instructions)  Yes (complete the following) No							following) No	
Third – party		Designee's name Designee's phone numbe			umber	Personal identification number (PIN)				
desig	nee	Designee's e-mail address								
Authorized person		Signature of authorized person			Official	title				
		Email address of authorized person			<u> </u>	Telephone number				Date
Paid	Firn	irm's name (or yours if self-employed)				Firm's EIN			Preparer's PTIN or SSN	
prepar use	Sign	Signature of individual preparing this return		Address		City			State ZIP code	
only (see instr.)		ail address of individual preparing this return		Telephone number				NYTPI excl. co		Date
	Wher Web F (If you attachr Albany If using	parer's responsibilities in in re to file your return a ile your return at www.tax.ny are not required to Web File, ments to: NYS Sales Tax Pro NY 12212-5172)  If a private delivery service rails, see Publication 55, Design as.	and attach gov (see instrumant), mail your retucessing, PO E	urn and Box 15172,		ONDER OF	ork Sta	ate Sales	ATE Aug	e Sales Tax.  2971  ust 10, 2019  \$X,XXX,XX  DOLLARS

Don't forget to write your sales tax ID#, **ST-809**, and 7/31/19.

Don't forget to sign your check

## Need help?

See Form ST-809-I, Instructions for Form ST-809.