

Department of Taxation and Finance Office of Real Property Tax Services

RP-503

Tax Map Maintenance Certification

County name		County SWIS code
Where the assessor is responsible for tax map maintenance		Assessment roll year
Municipality name	SWIS code	

Rules for Real Property Tax Administration § 8189.17 requires county directors of real property tax services to annually certify that the approved tax maps have been maintained to reflect current conditions as required by Part 8189 of those Rules and the tax and supporting information have been furnished to each assessor, other appropriate officer, or both, as required by those Rules.

In a municipality where the assessor is responsible for maintaining tax maps, this certification shall be made by the assessor.

I hereby certify that my county or municipality has complied with these requirements for the assessment roll year specified above.

Print name of County Director of Real Property Tax Services or Assessor	Signature
Title	Date

After completing this form, attach it to an email and send it to:

ORPTS.TaxMapCert@tax.ny.gov