

New York State Department of Taxation and Finance

Uniform Manifest for Intrastate Movements of Motor Fuel and Diesel Motor Fuel

This manifest must be completed by the transporter and carried only for movements of motor fuel or diesel motor fuel that originate within New York State (NYS). Transporters that transport motor fuel or diesel motor fuel through NYS or that import motor fuel or diesel motor fuel into NYS must complete and carry Form FT-960, Uniform Manifest for Interstate (Importation) Movements of Motor Fuel and Diesel Motor Fuel; all other transporters must complete and carry Form FT-970. The manifest must be produced for inspection upon the request of a police officer or a representative of the Tax Department, and must be identifiable by the assignment of a manifest number by the transporter.

Failure to carry a manifest or carrying one that is not complete in every material respect is a crime and may result in the seizure or forfeiture of both the vessel or vehicle transporting the fuel and its contents.

It is a felony to willfully prepare a manifest that is known to be not correct in every material respect, or to produce for inspection a manifest that is known to be false in any material matter.

Print or type (see instruct	tions)						
Part 1 - Transporter							
1. Manifest number			2. Name of transporter				
3. Automotive fuel carrier (AFC) certificate of registration numb	per					
4. Barge name or identifica	ition number						
must appear on the currer	Part 2 must be completed only nt Tax Department list of register ruel only for the product transpo	red distribu	tors of diesel motor fuel,	originating within I retailers of non-hi	NYS. The distributor's name ghway diesel motor fuel only,		
5. Distributor's name (owne	er of product being sold)	6. NYS	diesel motor fuel registration	n number of owner of	of product being sold		
		D-	D- R- K-				
Part 3a - First loading	g						
7. Terminal or site where th	e fuel was loaded (name and addre	ess)		8. Dat	te (mm/dd/yy) and time loaded		
Account from which fuel	was drawn (name and address or a	account num	ber)				
10. Carryover if any for mar	nifest no			_			
	gal	meter reading (optional)					
	gal		•				
1	gal						
	gal	mete	reading (optional)				
11. Number of gallons of each	ch type of fuel loaded						
Motor fuel Regular unleaded			Diesel	Diesel motor fuel	anl		
_		-	Kerosene		-		
		J	No. 2 fuel oil		-		
)	-	Other (type		-		
		gui.	Other (type		gui.		
Part 3b — Second load							
7. Terminal or site where the fuel was loaded (name and address) 8. Date (mm/dd/yy) and time load					te (mm/dd/yy) and time loaded		
9 Account from which fuel	was drawn (name and address or a	account num	her)				
o. Account from which fact	was arawn (name and address of t	account mann	501)				
10. Carryover, if any, for mar	nifest no						
Туре	gal	mete	r reading (optional)				
Type	gal						
Type	•						
11. Number of gallons of each	Motor fuel			Diesel motor fuel			
Regular unleaded		gal.	Diesel		gal.		
_	<u> </u>		Kerosene				
_	<u> </u>	_	No. 2 fuel oil		_		
I .)		Other (type				

Part 4 — Off-loading -	Delivery	points where	fuel is	to be	off-loaded
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Complete line 12A below for each delivery. For deliveries by truck, you may instead attach delivery tickets or invoices and complete line 12B or line 12C below. See the instructions for further details.

Delivery tickets or invoices for taxable deliveries may be attached only if all deliveries are taxable (see line 12B below).

In all other cases, delivery tickets or invoices may be attached if line 12C is completed. If any taxable deliveries are then to be made, those taxable deliveries would be listed on line 12A (see line 12C below).

12A.	Delivery points:								
	Name	Delivery locat	ion Date	Time	Quantity	Туре			
		-							
12B.	Delivery tickets for taxable deliver	ies:							
	Are delivery tickets or invoices for multiple taxable deliveries attached?								
	Note: Delivery tickets or invoices may be attached only if all deliveries are taxable. Generally, in the case of motor fuel, all deliveries are taxable								
	except those to be made to a federal, state, or local government agency and those to be made to a qualified hospital. With respect to diesel								
	motor fuel, taxable deliveries include, but are not limited to, deliveries of all highway diesel motor fuel to a service station, and deliveries of both								
	highway and non-highway diesel motor fuel to construction sites.								
12C. Delivery tickets for nontaxable deliveries:									
	Are delivery tickets or invoices for multiple nontaxable deliveries attached?								
	Note: If the driver of the vehicle is to make any taxable deliveries (see above) during his or her work shift as well, then delivery tickets or invoices								
	for those deliveries cannot be attached. Complete 12A above for each taxable delivery.								
Part 5 — Carryover									
13. Enter the number of gallons, if any, to be carried over to new manifest (and/or the meter reading, if used).									
	Type of fuel	gal	and/or meter reading	Ne	ew manifest number .				
	Type of fuel	gal	and/or meter reading	Ne	ew manifest number				