



**Department of
Taxation and Finance**

BUREAU OF FISCAL SERVICES

PROCUREMENT UNIT

IMPORTANT NOTICE

FOR INVITATION FOR BIDS (IFB) 19-202 STORAGE AND AUCTION SERVICES

February 13, 2020

To All Bidders:

Due to the amount of questions received, the Department has found it necessary to move the Department Response to Bidder Questions Posted date from the scheduled date of February 13th to February 18th, 2020. Please see an updated Schedule of Events in the Amendment #2 below.

All requirements and conditions remain as indicated in the IFB.

We apologize for any inconvenience this may cause.

Sincerely,

A handwritten signature in black ink that reads "Shannon Plasencia".

Shannon Plasencia
Contract Management Specialist 2

New York State Department of Taxation and Finance
 Invitation for Bids #19-202
 Storage and Auction Services
 Amendment #2

1.1.3 State "**BID ENCLOSED**" and record the **IFB Number** and **Bid Due Date** on the envelope containing the sealed bid. Failure to complete all information on the bid envelope may necessitate the premature opening of the bid which may compromise its confidentiality. An improperly submitted bid resulting in a **LATE BID** may not be considered.

All amendments, clarifications, and any announcements related to this IFB will be posted on the Department's website at: <http://www.tax.ny.gov/about/procure>.

It is the responsibility of the Bidder to check the website for any amendments, clarifications or updates. All applicable amendment information must be incorporated into the Bidder's bid. Failure to include this information may result in the Bidder's bid being deemed non-responsive.

1.1. SCHEDULE OF EVENTS

January 24, 2020	Issuance of IFB
February 5, 2020	Deadline for Filing Offer Understanding of, and Compliance with, Procurement Lobbying Guidelines
February 5, 2020	Deadline for Submission of Written Questions
February 13 18, 2020	Department Response to Bidder Questions Posted
February 24 26, 2020 by 2:00 PM ET	Bid Due Date
February 26 March 3, 2020	Anticipated Notification of Intent to Award
March 13 18, 2020	Latest Date for Contract Signature
June 25, 2020	Anticipated Date for Contract Execution

1.2. INTRODUCTION

The Collection and Civil Enforcement Division (CED) of the New York State Department of Taxation and Finance is charged with the collection of unpaid NYS Tax Debt and Delinquent Child Support Debt. The Department utilizes numerous methods in the collection of the debt. Once voluntary efforts to collect these debts have been exhausted, CED performs an investigation to identify any assets, as identified in Section 1.1 above, that may be seized to satisfy the debt. When an asset is located, CED arranges for the asset to be seized and moved to a storage facility, pending resolution of the debt, which may require auction of the asset.