



**STATE OF NEW YORK
DEPARTMENT OF TAXATION AND FINANCE**

*******Office of Real Property Tax Services
Educational Services**

WA Harriman State Campus, Albany, NY 12227
*****www.vczp{0 qx
phone (518) 474-1764; fax (518) 435-8628

Applicants are advised that all statements made by them are subject to investigation and verification. Answer all requested information on this form.

Applicant's Information:

First Name	Middle Initial	Last Name	email address
Street Address			
City, Town, or Post Office		State	Zip Code + 4
(____)-____-____ Area Code-Work Phone Number	(____)-____-____ Area Code-Home Phone Number	(____)-____-____ Area Code-FAX Number	

Applicant's Education Information: (Applicant must complete. If not applicable, write: N/A)

High School or GED equivalency: Yes <input type="checkbox"/> No <input type="checkbox"/>	Name & location of school	Year graduated/GED issued
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Name and Location of post- secondary education	Dates of Attendance	Number of Years Credited	Type of Course or Major Subject	Number of Credits Received	Type of Degree Awarded	Date Degree Rec'd or Expected

Professional Designation (e.g. IAO, MAI, CAE, ASA, SRPA...)	Name of designation held (Attach proof of awarding of designation- and list training or examination completed in conjunction with designation)
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Professional License: (Attach copy) Lic. #	Expiration date:
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Other Appraisal Training: Approved professional courses such as R-1, R-2, R-3, G-1, G-2, G-3, certain IAAO & Appraisal Institute courses have been approved as components of the basic course of training. If you have successfully completed these or other approved valuation courses, *please attach a copy of your proof (certificate) of successful completion.*

Applicant's Job Experience: *Please provide information about your appraisal, assessment, valuation-related or administrative experience involving the responsibility of planning, organizing and directing a work program. It shall be the responsibility of the applicant to provide detailed and verified documentation of such experience, including work schedules and samples of finished products. Do not include unrelated work experience. Beginning with the most recent, describe below in detail all satisfactory paid experience in an occupation involving the valuation of real property such as appraiser, valuation data manager, real property appraisal aide, etc. You are responsible for submitting an accurate, adequate and clear description of your experience. Omissions and vagueness will not be interpreted in your favor. If you have had more than one of the jobs described above, please photocopy this section to provide details on your additional work experience.*

YOUR most recent (or Current) job title	Length of employment	___/___ to ___/___ (month/year required)
Name & type of business/government		
Name & title of your Supervisor		Phone
Number of hours Worked per week	Percent of time spent in assessment/ valuation duties	_____ %

Describe Job Duties: What is the nature of the work personally performed by YOU? Describe your assessment, valuation and appraisal - related work below. Be specific. *You may supplement your application* with signed valuation/appraisal estimates, comparative sales analysis reports, official job description and resume. Applicant requests that this application to be reviewed for the qualification standards of the position checked below:

Currently held position _____ Date began _____

This affirmation must be completed: I affirm that all statements made on this application (including any attached papers) are true under the penalties of perjury.

(Signature of applicant) (Date)